

**Sacramento County Department of Health Services
Health Center Co-Applicant Board (CAB)**

Meeting Agenda¹

March 15, 2024 / 9:30 AM to 11:00 AM

Meeting Location

Community Room 2020 at 4600 Broadway / Sacramento, CA

- The Community Room 2020 is easily accessible without staff/security needing to let you in. It is at the top of the back stairs (near the Broadway entrance, not the garage entrance).

Public comment will be taken after each agenda item (but before any vote is taken) and at the end of the meeting.

Topic
<p>Opening Remarks and Introductions – <i>Suhmer Fryer, Chair</i></p> <ul style="list-style-type: none"> • Roll Call and Welcome • *Review and Approval of 02/14/24 CAB meeting minutes
<p>Brief Announcements – <i>All</i></p> <ul style="list-style-type: none"> • Michelle Besse, Health Program Manager, has started • CAB member computer support update
<p>HRSA Project Director Update – <i>Dr. Mendonsa</i></p>
<p>HRSA Medical Director Report – <i>Dr. Mishra</i></p>
<p>*Review and Approval of the 2024 SCHC Quality Improvement Plan – <i>Sharon Hutchins</i></p>
<p>CAB Governance</p> <ul style="list-style-type: none"> • Committees Updates to CAB – Committee Chairs <ul style="list-style-type: none"> ○ Clinical Operations Committee – <i>Vince Gallo</i> <ul style="list-style-type: none"> ▪ *Review of Policies and Procedures <ul style="list-style-type: none"> ➢ 02-05: Variance Reporting ➢ 03-03: Incident Reporting ➢ 03-05: After Hours Services ➢ 04-25: Request to Change Provider ➢ 11-01: Sliding Fee Discount ○ Finance Committee – <i>Laurine Bohamera</i> <ul style="list-style-type: none"> ▪ Revised End of the Year (2022-2023) Financial Status Report - Summary ▪ January Financial Status Report ▪ Update on grants ○ *Governance Committee – <i>Jan Winbigler</i> <ul style="list-style-type: none"> ▪ Reminder for all members to complete Conflict of Interest and Ethnic training ▪ *Review of 2024 Co-Applicant Board Member Recruitment Plan ▪ Bylaws revision proposal – first reading ▪ Preparation for HRSA Operational Site Visit
<p>March Monthly Meeting Items – <i>All</i></p> <ul style="list-style-type: none"> • HRSA Project Director Report

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- HRSA Medical Director Report
- Committee Updates
 - *Policy and Procedure Review:
 - *TBD*
 - February Financial Status Report
 - *Review and vote on proposed Bylaws revisions
 - Preparation for HRSA Operational Site Visit
 - Recruitment and Training Updates

Public Comment Period – *Laurine Bohamera, Vice-Chair*

Closing Remarks and Adjourn – *Suhmer Fryer, Chair*

Next Meeting: Friday, April 19, 2024 / 9:30-11:00 AM

¹Brown Act training will be conducted for CAB members from 11-12 on 3/15 following the meeting.

*Items that require a quorum of CAB members and vote.

The Co-Applicant Board welcomes and encourages public participation in the meetings. Matters on the agenda may be addressed by members of the public at the end of that agenda item. In addition, matters under the jurisdiction of the Co-Applicant Board and not on the posted agenda may be addressed by the public following completion of regular business.

The agenda is posted on-line for your convenience at <https://dhs.saccounty.net/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx>

Per the Brown Act, CAB members attending a CAB meeting through teleconferencing are required to disclose the location from which they are calling. It is illegal to call while driving. There is a cap on how many members can attend from outside Sacramento County.

Meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices or other considerations should be submitted by contacting the Primary Health Division at (916) 875-5701 (voice) and CA Relay Services 711 (for the hearing impaired), no later than five working days prior to the meeting.