

HEALTHY PARTNERS ADVISORY GROUP

Feedback Processes

Revised: July 8, 2016

HP Advisory Group Meetings

- Will craft recommendations and rationale in the meeting.
- HP seats could “vote” or “reach consensus.” Need to determine method ahead of time. Members could recuse themselves if there is a conflict of interest.
- Recommendations may be woven into board items, budget documents / growth requests, and/or discussed at the Chief of Staff Meetings.
- Meetings are monthly. Agenda items are requested each month for the following month.

Chief of Staff Meetings

- Attendees - County, SPIRIT/Hospital Representative, BHC Representative. May rotate members.
- Depending on items, materials may take considerable time so the actual agenda is planned about 2 – 4 weeks in advance. Agenda must be sent to the Chief of Staff one week in advance.
- Meetings are quarterly (August 11th @ 2 p.m. / December 8th @ 2:30 p.m.)

Board Items

- Items are typically consent calendar, or receive and file. Anticipate 1 – 2 per year.

Budget

- Due to timeline discussion must occur early.
- Divisions submit to the Department at the end of February for June Proposed Budget. Budget instructions vary each year. This year we were told not to submit growth requests. For FY 16-17, a “growth request” was submitted in February to expand enrollment.
- Language was included in the April 26 Board item: *“Stakeholders have prioritized expanding primary care services over expanding specialty services. Some desire service provision in other parts of the county to assist with geographic access. Others would like the upper age requirement (age 19 – 64 years) to either be lifted or extended a few more years.”*

HP Group Recommendations

- The HP Advisory Group will discuss and agree on recommendations for budget and rationale (November – December). If agreement cannot be reached we need to specify rationale.
- HP recommendations will be reflected in growth requests, board items, and/or at the Chief of Staff Meetings.