

**DHHS Primary Health Services  
Healthcare Services for Undocumented Immigrants  
Stakeholder Meeting  
November 4, 2015**

**Participants**

Advocates – Kelly Bennett-Wofford, Cindy Foltz, David Ramirez, Annie Tat, Amy Williams, Kim Williams

FQHC – Bob Styron

Hospitals – Laura Niznik Williams, Jennifer Zachariou

Medical Society/SaLMA – Glennah Trochet, Kris Wallach

UCD Internal Medicine – Tanya Fancher

DHHS Primary Health – Sandy Damiano (facilitator), Marcia Jo, Jodi Nerell, Steve Golka, Karen Giordano

**Welcome and Agenda Review**

- Introductions, review of agenda and materials

**Status Reports**

Planning on target and activities occurring on parallel tracks

- Board Updates – Met with County Executive for a status update. Submitted a Communication Receive and File Memo to the Board for the 11/10/15 agenda. The Board item should be in agendanet on Friday.
- Specialty Services Procurement – Was awarded to Employee Health Systems, Inc. (EHS). Preliminary discussions with EHS began on 11/3. There will be a recommendation to the Board on 12/8/15. The contract may be executed pending Board approval. There are many unknowns about population needs and costs. We are considering a phase in approach with the vendor beginning January 2016. We are very pleased to have EHS and look forward to the collaboration!
- SPIRIT – Liza Kirkland, Program Director, will begin work 11/9/15. In terms of recruitment, letters were sent to specialty physicians within medical groups, retired and solo practices. They are already receiving responses. The letter indicated three options for service provision: private office, Primary Care Center and telephone. Sandy noted there is a SPIRIT board item 11/17/15 with contract amendment execution to follow the board approval.
- 2016 Meetings – Reviewed meeting dates handout. Meetings will now be held at the Primary Care Center.

**Transition of Stakeholder Process**

The Advisory Group DRAFT document was reviewed. It outlines the mission, purpose, scope of work and membership representation. Feedback included the following:

- Beneficiaries – Include four beneficiaries. Ensure beneficiaries are linked with community support agency for transportation/assistance/etc. Also reach out to the Immigration Support Network for participation and ensure inclusion of beneficiaries who already work with population.
- Data and grievances – Interest expressed in reviewing grievances. Clarification – this program will not have “grievances” but will have problem resolution with focus of resolving issues at the lowest

possible level. The group will review data and provide input. Marcia is also considering focus groups or other ways to get additional beneficiary input.

- Representation – Change “SSVMS SPIRIT” to “SPIRIT”
- Discussed adding a clinic representative.
- Add the specialty vendor representative

#### **Informing Materials / Administrative Review Process**

- Reviewed and discussed the Informing Materials Draft documents - Healthy Partners Fact Sheet, Welcome Letter, Wait List Letter and Not Eligible Letter.
- Will make revisions but will need to settle on language soon so material may be translated.

#### **Enrollment Follow-up Discussion**

- Discussed the eligibility and enrollment process. Discussion points: Appointments may be staged based on number of individuals showing up to enroll. Will use identified aid codes in addition to other criteria.
- Upon enrollment, members will receive an enrollment card, informing materials and an appointment.
- Sac Covered requested that individuals not have to go through a county enrollment process if the navigator collects all information and has the Medi-Cal aid code. Sandy noted that we are in separate meetings with Sac Covered to discuss enrollment assistance.
- Someone asked if there is a medical necessity requirement for restricted scope. Sandy will double check with DHA but does not think it is required. Those not meeting full scope would be eligible if income eligible.
- Will have a greater level of detail about the enrollment process at our December meeting.

#### **Announcement**

- Kris Wallach announced that this will be her last meeting since a new manager will take over duties relating to SPIRIT, while Kris focuses on other programs. ***Thank you Kris for your participation and contributions!***

#### **Summary and Closure**

- Sandy thanked all for participating.

#### **Next Meeting:**

**Wednesday, December 2, 2015 / 3:00 – 4:00 PM**

Primary Care Center (Community Room)

4600 Broadway, Suite 2020

Sacramento, CA 95820

#### **Agenda Items:**

Planning Updates

Enrollment Process