

**Sacramento County Department of Health Services
Health Center Co-Applicant Board (CAB)**

Meeting Agenda

November 18, 2022 9:30 AM to 11:00 AM

Meeting Location

Via Zoom: To see/share documents on the screen, go to

<https://www.zoomgov.com/j/1607171817?pwd=alprVXJvMlhqQnNibWRNQkNJVTEzUT09>

Meeting ID: 160 299 6161

Passcode: 250277

One tap mobile

+16692545252,,1619656307# US (San Jose)

+16692161590,,1619656307# US (San Jose)

OR

Dial by your location

+1 669 254 5252 US (San Jose)

+1 669 216 1590 US (San Jose)

Meeting ID: 160 299 6161

In Person: Community Room 229

- The meetings are returning to the larger Community Room 2020. This is easily accessible without staff/security needing to let you in. It is at the top of the back stairs (near the Broadway entrance, not the garage entrance).
- Please RSVP at least 24 hours in advance to Dr. Hutchins at HutchinsS@saccounty.net for staff to prepare you a packet if you wish to attend in person.
- Facemasks are still required in the Primary Care Center.

Topic
Opening Remarks and Introductions – <i>Ms. Winbigler, Chair</i> <ul style="list-style-type: none">• Roll Call and Welcoming of Guests/Potential New Members• Review of 10/21/22 minutes
Brief Announcements – <i>All</i> <ul style="list-style-type: none">• New Director of Health Services hired and started – 11/07/22• New Deputy Director for Primary Health will start in January• M. Safi’s leave extended through Thanksgiving
*Election of CAB Officers for 2023 – <i>Dr. Hutchins</i>
Health Resources and Services Agency (HRSA) Project Director Update – <i>Dr. Mendonsa</i>
Medical Director Update – <i>DEFERRED</i>
Quality Improvement and Compliance – <i>Dr. Hutchins</i> <ul style="list-style-type: none">• Quality Improvement Plan - Q3 Monitoring Report
Strategic Planning – <i>Dr. Hutchins</i> <ul style="list-style-type: none">• Development of the strategic plan in 2023 for 2024-2026 Strategic Plan

**Sacramento County Department of Health Services
Health Center Co-Applicant Board (CAB)**

CAB Governance – *Committee Chairs

- Committees Updates to CAB
 - *Clinical Operations – *Mr. Gallo*
 - *Policies & Procedures
 - PP-CS-01-07 Healthy Partners Program-Design
 - PP-CS-02-06 Healthy Partners Administrative Review
 - Program Summary: Healthy Partners
 - Finance Committee – *Ms. Bohamera*
 - October Financial Status Report (FSR)
 - Grant updates
 - Budget priorities for 2022-2023 Fiscal Year
 - *Governance – *Ms. Winbigler*
 - *Recruitment update and vote on CAB membership
 - *Strategic Plan Monitoring Report
 - 2024-2026 Strategic Plan

Next Meeting Items – All

- Committee Updates
 - *Policy and Procedure Review
 - Program Review: TBD
 - November Financial Status Report
 - Recruitment Updates

Public Comment Period – *Mr. Sultani, Vice-Chair*

Closing Remarks and Adjourn – *Ms. Winbigler, Chair*

Next Meeting: Friday, December 16, 2022 9:30-11:00 via Zoom or in person (Community Room 2020)

*Items that require a quorum and vote.

The Co-Applicant Board welcomes and encourages participation in the meetings.

Matters under the jurisdiction of the Co-Applicant Board and not on the posted agenda may be addressed by the public following completion of regular business.

The agenda is posted on-line for your convenience at <https://dhs.saccounty.net/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx>

Per the Brown Act, those attending a CAB meeting through teleconferencing are required to disclose the location from which they are calling. It is illegal to call while driving. There is a cap on how many members can attend from outside Sacramento County.

Meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices or other considerations should be submitted by contacting the Primary Health Division at (916) 875-5701 (voice) and CA Relay Services 711 (for the hearing impaired), no later than five working days prior to the meeting.