Countywide Services Agency

Department of Health and Human Services

Mental Health Services Leland Tom, Director

Mental Health Services Act Michelle Callejas, MFT Program Manager



Terry Schutten, County Executive Penelope Clarke, Agency Administrator Lynn Frank, Director

County of Sacramento

Deputy Director, Systems of Care California Department of Mental Health 1600 9th Street, Room 130 Sacramento, CA 95814

February 8, 2008

Dear Deputy Director,

This letter accompanies Sacramento County's revised Community Services and Supports (CSS) Growth Funding and Program Expansion Funding Request for fiscal year 2007-2008. The revisions were made in response to your department's request for additional information.

In June of 2006, the California Department of Mental Health (DMH) approved Sacramento County's Mental Health Services Act (MHSA) Community Services and Supports (CSS) Plan. Sacramento County was allocated approximately \$9.6 million in CSS funding for each of three fiscal years: 2005-06, 2006-07, and 2007-08.

In November of 2006, DMH released Letter 06-09, indicating that actual revenues received in the MHSA fund exceeded the original estimates. The letter indicates that DMH was making available an additional \$114.5 million to counties participating in the MHSA to support the implementation of the CSS component during fiscal year 2007-08. The letter specified additional planning estimates available to each county. Sacramento's additional planning estimate is \$3,517,700. DMH subsequently issued Information Notice 06-15 which provided guidance on requesting the additional dollars (Growth Funds.). Factoring in Administrative costs, the total amount of funding Sacramento County is requesting for expanded services is \$3,946,328.

The use of Sacramento County's Growth Funds was approved through a local stakeholder process, which included input from the community and approval from Sacramento County's MHSA Steering Committee. After it was approved by the Steering Committee, the proposed used of funds was posted to Sacramento County's website for a 30-day public review and comment period. The proposed use of funds is to expand all

Deputy Director, Systems of Care Page 2 February 8, 2008

five (5) existing and approved CSS Programs; therefore, a Public Hearing was not required. This proposal and request also meets the requirement that the majority of Sacramento County's CSS funding is in Full Service Partnerships.

I look forward to hearing back from you soon so Sacramento County can expand the number of individuals and families being served in our CSS Programs. If you have any questions, feel free to contact me at 875-6486.

Sincerely,

Michelle L. Callejas, Program Manager

Mental Health Services Act

Attachments: Growth Funding and Program Expansion Funding Request

Program Exhibits 5a and 5b Administration Exhibit 5c

cc: Eddie Gabriel, Jr., County Operations Liaison

Lynn Frank, Director, Department of Health and Human Services

Leland Tom, Director, Mental Health Services Jane Ann LeBlanc, MHSA Budget Planner

EXHIBIT 1: PROGRAM AND EXPENDITURE PLAN FACE SHEET

MENTAL HEALTH SERVICES ACT (MHSA) THREE-YEAR PROGRAM and EXPENDITURE PLAN COMMUNITY SERVICES AND SUPPORTS Fiscal Years 2005-06, 2006-07, and 2007-08

| County: Sacrame | ento Date: 02/08/08 | |
|-------------------------|--|--|
| | | |
| County Mental He | ealth Director: | |
| Leland Tom | | |
| Printed Name | | |
| | | |
| Signature | | |
| Date: | | |
| Mailing Address: | County of Sacramento, DHHS, Mental Health Division | |
| | 7001A East Parkway, Suite 400 | |
| | Sacramento, CA 95823 | |
| Phone Number: | (916) 875-9904 Fax: (916) 875-6970 | |
| E-mail: TomLa | @SacCounty.net | |
| | | |
| Contact Person: | Michelle Callejas, MFT | |
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SACRAMENTO COUNTY MENTAL HEALTH SERVICES ACT

COMMUNITY SERVICES AND SUPPORTS 2007 – 2008

GROWTH FUNDING AND PROGRAM EXPANSION FUNDING REQUEST

Revised February 8, 2008

Introduction

In June of 2006, the California Department of Mental Health (DMH) approved Sacramento County's Mental Health Services Act (MHSA) Community Services and Supports (CSS) Plan. Sacramento County was allocated approximately \$9.6 million in CSS funding per year for each of the three fiscal years: 2005-06, 2006-07, and 2007-08.

In November of 2006, DMH released Letter 06-09, indicating that actual revenues received in the MHSA fund exceeded the original estimates. The letter indicates that DMH was making available an additional \$114.5 million to counties participating in the MHSA to support the implementation of the CSS component during fiscal year 2007-08. The letter specified additional planning estimates available to each county. Sacramento's additional planning estimate is \$3,517,700. DMH subsequently issued Information Notice 06-15 which provided guidance on requesting the additional dollars (Growth Funds.). Sacramento County is requesting \$3,410,115 for expanded services and \$536,212 in expanded administrative costs, for a total request of \$3,946,327.

Planning Process

Sacramento County's MHSA Steering Committee reconvened on January 18, 2007 to discuss and take action on various MHSA related items. One of the items of discussion was the use of the Growth Funds. The Steering Committee, with input from community stakeholders, considered a number of options, which included expanding existing programs and/or developing new CSS programs. The new programs had not been implemented so it was unknown what needs they were addressing and what additional needs to consider meeting with the Growth Funds. The Steering Committee revisited the priorities identified during the CSS planning process and took into consideration CSS proposals developed by stakeholders that were not included in the CSS Plan due to insufficient funding.

After much discussion and community input, the Steering Committee narrowed the options down to three scenarios. The scenarios included total costs as well as pros and cons for each one. The committee voted for the second scenario, which was to allocate the Growth Funds across all five (5) CSS Programs utilizing the same allocation percentages each program received in the approved CSS Plan. This option ensures that the Full Service Partnership (FSP) programs maintain at least 50% of CSS funding, per DMH regulations.

A copy of the proposal was posted to Sacramento County's MHSA website on April 8, 2007 for a 30-day public review and comment period which ended May 8, 2007. Notification of the proposal was also sent via e-mail to approximately 950 individuals who are on Sacramento County's MHSA e-mail distribution list, all service providers in our Adult System of Care, and all service providers in our Children's System of Care.

A Public Notice was published in the Sacramento Bee on April 8, 2007 and April 9, 2007. The notice indicated that the proposal for use of the MHSA Growth Funds could be found on Sacramento County's website and that a hard copy would be provided upon request.

There was one comment received from a community member regarding the proposal. She stated she would like to see money put aside for deaf and hard of hearing individuals in Sacramento County. Sacramento County currently contracts with a licensed therapist who is certified in American Sign Language.

Description of Proposed Program Expansion

2007-08 Growth Funds will be used to increase the total number of individuals served in all CSS programs. There is a slight increase in net cost per client in each program. The initial budget figures submitted to DMH were estimates, as contractors had not yet been selected. Proposed budget changes to the MHSA budget were developed based on actual expenditures once contractors were selected.

With a 30-day review and approval process by DMH, it is anticipated that all programs will implement these expanded services by March 1, 2008.

The table below provides a summary of proposed services that will expand and strengthen Sacramento County's Community Services and Supports programs:

| Work Plan No. and | Ages Served | Description of | Amount of | Proposed |
|---------------------|----------------|----------------------|-------------|----------------|
| Funding Type | | Expansion | Increase | Effective Date |
| 0 11 | | 1 | | |
| SAC1 | TAY, Adults, | Expand number served | \$658,267 | 3/01/08 |
| GSD – TCORE | Older Adults | from 688 to 780 | | |
| SAC2 | Transition Age | Expand number served | \$464,404 | 3/01/08 |
| FSP – Sierra Elder | Adults, Older | from 100 to 125; | | |
| Wellness Program | Adults | expand services to | | |
| | 2. 2. 2. | include therapy and | | |
| | | recreational therapy | | |
| SAC4 | Children TAV | 1. | ¢005 257 | 3/01/08 |
| | Children, TAY, | Expand number served | \$905,257 | 3/01/08 |
| FSP – Pathways to | Adults, Older | from 125 to 176 | | |
| Success After | Adults | | | |
| Homelessness | | | | |
| SAC5 | Children, TAY, | Expand number served | \$784,136 | 3/01/08 |
| FSP – Transcultural | Adults, Older | from 175 to 200 | | |
| Wellness Center | Adults | | | |
| SAC6 | TAY, Adults, | Expand number served | \$598,051 | 3/01/08 |
| GSD – Wellness | Older Adults | from 450 to 550 | | |
| and Recovery | | | | |
| Center | | | | |
| TOTAL EXPANDE | D SERVICES | | \$3,410,115 | |

<u>Transitional Community Opportunities for Recovery and Engagement (TCORE) – Growth</u> Funds Requested: \$658,267

TCORE is a General System Development (GSD) program that provides intensive community-based mental health and supportive services to individuals being released from acute care settings (Sacramento County Mental Health Treatment Center, acute psychiatric hospitals, Crisis Stabilization Unit, Crisis Residential Program and Jail Psychiatric services). Services are also provided to individuals at risk of entering acute care settings. Services are based on the principles of wellness and recovery and include crisis intervention, case management, rehabilitation and medication management and support. Services continue until the consumer is linked and transitioned to longer-term mental health services. The goal of the program is to reduce or prevent the need for crisis services and ensure that consumers coming out of acute care are linked with services.

The growth funds will be used to increase the number of clients served in the TCORE program. In our approved CSS Plan, we indicated TCORE would serve 250 individuals at any given time. Given that TCORE is a transitional program, individuals are involved in TCORE for an average of 3.5 months. This translates to 250 served at any given time and 688 served annually. With the growth funds, TCORE will serve 286 at any given time and 780 annually. In order to accommodate the increase in numbers served, two (2) full-time Team Leaders, three (3) full-time Consumer/Family Advocates, and one-and-a-half (1.5) full-time Office Assistant will be added to the TCORE staff. With the addition of these positions, TCORE has a total staff of 32.06 FTEs. This number does not tie back to our original approved plan, as at the time of submission, Sacramento County had not chosen a provider and 25.4 FTEs was an estimate.

Based on a total program budget of \$3,021,159 and using the dynamic number of 780 served annually, the net cost per client will increase from \$3,434 to \$3,873. The MHSA net cost per client, using the dynamic number of 780 served annually will increase from \$2,377 to \$2,941. TCORE's revised MHSA CSS Budget Worksheet and Detailed Staffing Worksheet (Exhibits 5a and 5b) are attached.

Sierra Elder Wellness Program (Sierra) – Growth Funds Requested: \$464,404

Sierra is a FSP that provides specialized geriatric psychiatric support, multidisciplinary mental health assessments, treatment and intensive case management services. The target population is older adults (55 and older) who have multiple co-occurring mental health, physical health, and/or substance abuse and social service needs that require intensive case management services. Services are in the home or clinic-based, depending on the needs and wishes of the consumer. The goal is to improve medical and functional status, increase social supports, decrease isolation, reduce trips to the emergency room and/or hospital and reduce homelessness.

The growth funds will be used to increase the number of clients served from one hundred (100) to one-hundred twenty-five (125) at any given time. The funds will also be used to increase the number of staff providing services and enrich the types of services provided. Sierra will increase the Program Director position to full-time; add one (1) Mental Health Counselor; add a half-time (.5) Office Assistant to support the increased administrative duties; and finally, add a full-time Recreational

Therapist to assist clients with reducing depression, stress and anxiety through leisure activities such as games, arts, physical fitness and music to enhance clients' physical, mental and emotional well-being. With the addition of these positions, Sierra has a total staff of 15.5 FTEs (Psychiatrist not included in Staffing Detail.) This number does not tie back to our original approved plan, as at the time of submission, Sacramento County had not chosen a provider and 16.6 FTEs was an estimate.

Based on a total program budget of \$1,968,788 the net cost per client will increase from \$15,044 to \$15,750. The MHSA net cost per client will increase from \$10,724 to \$12,294. Sierra's revised MHSA CSS Budget Worksheet and Detailed Staffing Worksheet (Exhibits 5a and 5b) are attached.

Pathways to Success after Homelessness (Pathways) – Growth Funds Requested: \$905,257

Pathways is a FSP that provides integrated, culturally competent services and supports for children (and their families), adults and older adults who are homeless and who have a qualifying mental health diagnosis. Housing subsidies are available to those enrolled in the program. Staffing includes consumers, family/child advocates, licensed professionals, psychiatrists, nurses, bilingual/bicultural staff, housing and employment specialists. The goal is to provide supports that will assist consumers in their wellness and recovery plans, in maintaining stable housing and re-integrating into the community. It is anticipated that there will be an increase in employment and a reduction in hospitalizations, incarcerations and school failure.

Pathways was originally budgeted to provide services for one-hundred twenty-five (125) enrolled members. With the growth funds, they will serve an additional 42 members. Additionally, Pathways will receive funding from an agreement with Sacramento Housing and Redevelopment (SHRA) to serve another nine (9) members, which increases their total capacity to 176. The age breakdown is as follows:

Children and families: increase from 31 to 36
Transition Age Youth: increase from 31 to 36
Adults: increase from 57 to 97
Older Adults: increase from 6 to 7

The majority of the Growth Funds will be used to directly support the additional members. This includes expenses that are directly related to the member's essential and immediate needs to begin establishing healthy living patterns such as clothing, furniture, household items, rental subsidies, food, bus passes, costs related to payee services and medical and dental care. There will also be funding for transportation and travel expenses for members wishing to participate in statewide events, such as the Annual Integrated Services Conference and other consumer related events, that promote self-advocacy and empowerment.

In order to meet the needs of the additional members to be served, Pathways will add three (3) Personal Service Coordinators; one (1) Family Coordinator; one (1) Family Support Worker; a part-time (.50) Program Services Manager; and a part-time (.50) Housing Specialist; and eight (8) hours of additional physician time per month. With the addition of these positions, Pathways has a total of 30.77 FTEs (Psychiatrist not included in Staffing Detail.) This number does not tie back to our

original approved plan, as at the time of submission, Sacramento County had not chosen a provider and 24.57 FTEs was an estimate.

Based on a total program budget of \$3,925,701 (including \$300,000 from SHRA), the net cost per client will increase from \$21,764 to \$22,305. The MHSA net cost per client will increase from \$16,724 to \$17,021. Revised MHSA CSS Budget Worksheet and Detailed Staffing Worksheet for Pathways (Exhibits 5a and 5b) are attached.

<u>Transcultural Wellness Center (TWC) – Growth Funds Requested: \$784,136</u>

TWC is a FSP designed to address the mental health needs of the Asian/Pacific Islander (API) communities in Sacramento County. It is staffed by consumers, family members and community members and provides a full range of services with interventions and treatment that take into account cultural and religious beliefs and values; traditional and natural healing practices; and ceremonies recognized by the API community. The goals of the TWC are to increase the number of the API population that receive timely and appropriate mental health services and to decrease the number of individuals utilizing social services, acute care, or public safety providers as a component of untreated mental illness.

The Growth Funds will be used to increase the number of members served from 175 to 200. The age breakdown is as follows:

Children and families: increase from 72 to 82
 Transition Age Youth: increase from 23 to 26
 Adults: increase from 61 to 70
 Older Adults: increase from 19 to 22

In order to meet the increased needs of serving additional members, several new staff positions will be added: one (1) Clinician; one (1) Sr. Mental Health Counselor; one (1) Mental Health Counselor; four (4) Wellness and Recovery Specialists; and a half-time (.5) Office Assistant. The additional positions will allow TWC to broaden expertise (i.e., co-occurring disorders, employment, housing, etc.) and increase language capacity of staff. Each Clinical Supervisor will oversee a team that serves approximately 60 to 70 enrolled members. The Office Assistant will work under the supervision of the Quality Assurance Manager and will provide clerical support for TWC housing assistance and employment activities; ensure client rents and other bills are paid in a timely manner; and provide receptionist and data entry support. With the addition of these positions, TWC has a total of 32.5 FTEs. This number does not tie back to our original approved plan, as at the time of submission, Sacramento County had not chosen a provider and 20.5 FTEs was an estimate.

The original number of members to be served by the TWC was 250 at a cost of \$10,001 per member. However, during contract negotiations, it was determined that 250 was too high for the types of services to be provided. It was also determined that \$10,001 was not a sufficient amount to adequately serve each member in a way that meets all their needs in a culturally appropriate manner. Therefore, the caseload was reduced to 175 members at a cost of \$14,287 per member.

As stated previously, the numbers to be served will be increased from 175 to 200 with the Growth Funds. Based on a total program budget of \$3,284,377, the net cost per client will increase from \$14,287 to \$16,422. The MHSA net cost per client will increase from \$10,347 to \$12,974. This increase in cost per client is a more accurate reflection of the costs involved in providing culturally competent services to fourteen (14) different cultural groups within the API Community. TWC's revised MHSA CSS Budget Worksheet and Detailed Staffing Worksheet (Exhibits 5a and 5b) are attached.

Wellness and Recovery Center (WRC) – Growth Funds Requested: \$598,051

WRC is a neighborhood based multi-service center that provides a supportive environment offering choice and self-directed guidance for recovery and transition into community life. The WRC is consumer owned and operated employing consumers and training individuals for peer counseling, peer mentoring, advocacy, and leadership opportunities through Sacramento County. WRC provides opportunities for individuals to be involved with diverse cultural, ethnic and faith-based supports and interpretation/translation services are provided. Services include psycho-educational groups, educational guidance, vocational services, psychiatric support and natural healing practices. Key activities include a library, resource center and computer lab that can be utilized by center participants and the general public interested in learning more about mental health and recovery. The services and activities at WRC are geared toward assisting consumers and family members to develop personal wellness and recovery skills that prevent relapse, promote support and independence, improve quality of life, and provide integration into a variety of roles in the community.

The Growth Funds will be used to increase the total number of members served at WRC from 450 annually to 550. In order to accommodate the increase in numbers, one (1) Program Coordinator; two-and-a-half (2.5) Office Assistants, and three (3) Wellness and Recovery Mentors will be added to the WRC staff. Funds will also be used to increase physician time to meet the needs of members who need medication support services. With these additional positions, WRC will have a total of 30.68 FTEs. This number does not tie back to our original approved plan, as at the time of submission, Sacramento County had not chosen a provider and 11.46 FTEs was an estimate.

Based on a total program budget of \$1,533,188, the net cost per client will increase from \$2,078 to \$2,788. The MHSA net cost per client will increase from \$1,753 to \$2,521. WRC's revised MHSA CSS Budget Worksheet and Detailed Staffing Worksheet (Exhibits 5a and 5b) are attached.

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

| County(ies): | Sacramento | | Fiscal Year: | 2007-08 |
|-----------------------|---|-----|----------------------------------|------------------|
| Program Workplan # | SAC1 | | Date: | 2/8/08 |
| Program Workplan Name | Transitional Community Opportunities for Recovery and Engagement | | | Page of |
| Type of Funding | 2. System Development | | Months of Operation | 12 |
| F | Proposed Total Client Capacity of Program/Service: | 780 | New Program/Service or Expansion | New |
| | Existing Client Capacity of Program/Service: | | Prepared by: | Jane Ann LeBland |
| Client Capa | acity of Program/Service Expanded through MHSA: | 780 | Telephone Number: | 875-0188 |

| Client Capacity of Program/Service Expanded through MHSA: | 780 | . 7 | elephone Number: | 875-0188 |
|---|------------------------------------|-----------------------------------|---|----------------|
| | County Mental Health Department | Other Governmental Agencies | Community Mental Health Contract Providers | Total |
| A. Expenditures | | | | |
| Client, Family Member and Caregiver Support Expenditures | | | | |
| a. Clothing, Food and Hygiene | | | \$0 | \$0 |
| b. Travel and Transportation | | | \$0 | \$0 |
| c. Housing | | | \$0 | |
| i. Master Leases | | | | \$0 |
| ii. Subsidies | | | | \$0 |
| iii. Vouchers | | | | \$0 |
| iv. Other Housing | | | | \$0 |
| d. Employment and Education Supports | | | \$0 | \$0 |
| e. Other Support Expenditures (provide description in budget narrative) | | | \$0 | \$0 |
| f. Total Support Expenditures | \$0 | \$0 | \$0 \$0 | \$0 |
| 2. Personnel Expenditures | ΨΟ | Ψ0 | ΨΟ | ΨΟ |
| 1 | | | | r _O |
| a. Current Existing Personnel Expenditures (from Staffing Detail) | | | £4.054.000 | \$0 |
| b. New Additional Personnel Expenditures (from Staffing Detail) | | | \$1,351,868 | \$1,351,868 |
| c. Employee Benefits | | | <u>\$473,157</u> | \$473,157 |
| d. Total Personnel Expenditures | \$0 | \$0 | \$1,825,025 | \$1,825,025 |
| 3. Operating Expenditures | | | | |
| a. Professional Services | | | \$94,800 | \$94,800 |
| b. Translation and Interpreter Services | | | \$13,815 | \$13,815 |
| c. Travel and Transportation | | | \$148,992 | \$148,992 |
| d. General Office Expenditures | | | \$42,638 | \$42,638 |
| e. Rent, Utilities and Equipment | | | \$200,300 | \$200,300 |
| f. Medication and Medical Supports | | | \$208,218 | \$208,218 |
| g. Other Operating Expenses (provide description in budget narrative) | | | \$93,307 | \$93,307 |
| h. Total Operating Expenditures | \$0 | \$0 | \$802,070 | \$802,070 |
| 4. Program Management | | | | |
| a. Existing Program Management | | | | \$0 |
| b. New Program Management | | | \$394,064 | \$394,064 |
| c. Total Program Management | | \$0 | \$394,064 | \$394,064 |
| 5. Estimated Total Expenditures when service provider is not known | | | | \$0 |
| 6. Total Proposed Program Budget | \$0 | \$0 | \$3,021,159 | \$3,021,159 |
| B. Revenues | | | | |
| 1. Existing Revenues | | | | |
| a. Medi-Cal (FFP only) | \$0 | \$0 | \$0 | \$0 |
| b. Medicare/Patient Fees/Patient Insurance | \$0 | \$0 | \$0 | \$0 |
| c. Realignment | \$0 | \$0 | \$0 | \$0 |
| 1 | | | | |
| d. State General Funds | \$0 | \$0 | \$0 | \$0 \$0 |
| e. County Funds | \$0 | \$0 | \$0 | |
| f. Grants | \$0 | \$0 | \$0 | \$0 |
| g. Other Revenue | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> | \$0 |
| h. Total Existing Revenues | \$0 | \$0 | \$0 | \$0 |
| 2. New Revenues | | | | |
| a. Medi-Cal (FFP only) | \$0 | \$0 | \$727,341 | \$727,341 |
| b. Medicare/Patient Fees/Patient Insurance | \$0 | \$0 | \$0 | \$0 |
| c. State General Funds | \$0 | \$0 | \$0 | \$0 |
| d. Other Revenue | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> | \$0 |
| e. Total New Revenue | \$0 | \$0 | \$727,341 | \$727,341 |
| 3. Total Revenues | \$0 | \$0 | \$727,341 | \$727,341 |
| C. One-Time CSS Funding Expenditures | \$0 | \$0 | \$0 | \$0 |
| | | | | |
| D. Total Funding Requirements | \$0 | \$0 | \$2,293,818 | \$2,293,818 |

Transitional Community Opportunities for Recovery and Engagement - #SAC1

County: Sacramento Fiscal Year: 2007-08

A. Expenditures

- 1. Client, Family Member and Caregiver Support Expenditures
 - a. Clothing, Food and Hygiene

Not applicable.

b. Travel and Transportation

Not applicable.

- c. Housing
 - i. Master Leases

Not applicable.

ii. Subsidies

Not applicable.

iii. Vouchers

Not applicable.

iv. Other Housing

Not applicable.

d. Employment and Education Supports

Not applicable.

e. Other Support Expenditures (provide description in budget narrative)

Not applicable.

- 2. Personnel Expenditures
 - a. Current Existing Personnel Expenditures (from Staffing Detail)

Not applicable.

b. New Additional Personnel Expenditures (from Staffing Detail)

Salaries include incentives (if applicable)

c. Employee Benefits

Calculated at agency standard

Transitional Community Opportunities for Recovery and Engagement - #SAC1

County: Sacramento Fiscal Year: 2007-08

3. Operating Expenditures

a. Professional Services

Miscellaneous consultation services, including: Legal, Personnel, and IT Consultation. Employment Specialist

b. Translation and Interpreter Services

Includes phone interpretation for receptionist when bilingual staff are not available, face-to-face interpreter service, and contract to administer language proficiency tests to prospective employees.

c. Travel and Transportation

Mileage reimbursement for program staff and daily/monthly bus passes, taxi, and para transit for clients (when in need of this assistance).

d. General Office Expenditures

General office supplies, postage, business cards, professional books and publications, copying, cleaning supplies, etc.

e. Rent, Utilities and Equipment

Rent, utilities, janitorial, minor building maintenance and repair, alarm lease, postage meter lease, computer network contract, telephone serve, T-1 line, and cell phone service.

f. Medication and Medical Supports

Contracted medical waste disposal, lab costs and medications for indigent clients, and copayment assistance for Medi-Cal/MediCare clients.

g. Other Operating Expenses (provide description in budget narrative)

Liability insurance, staff development/ conferences, advertising (client recruitment, food/materials for support groups, after-hours crisis support line

4. Program Management

a. Existing Program Management

Not applicable.

b. New Program Management

Program management costs

5. Estimated Total Expenditures when service provider is not known

Transitional Community Opportunities for Recovery and Engagement - #SAC1

County: Sacramento Fiscal Year: 2007-08

B. Revenues

- 1. Existing Revenues
 - a. Medi-Cal (FFP only)

Not applicable.

b. Medicare/Patient Fees/Patient Insurance

Not applicable.

c. Realignment

Not applicable.

d. State General Funds

Not applicable.

e. County Funds

Not applicable.

f. Grants

Not applicable.

g. Other Revenue

Not applicable.

- 2. New Revenues
 - a. Medi-Cal (FFP only)

Anticipated Medi-Cal (FFP) revenue

b. Medicare/Patient Fees/Patient Insurance

Not applicable.

c. State General Funds

Not applicable.

d. Other Revenue

Not applicable.

C. One-Time CSS Funding Expenditures

EXHIBIT 5 b-Mental Health Services Act Community Services and Supports Staffing Detail Worksheet

| Fiscal Year: 2007-08 | | Sacramento | County(ies): |
|----------------------------------|-----|--|-----------------------|
| Date: 2/8/08 | | SAC1 | Program Workplan # |
| Page of | | Transitional Community Opportunities for Recovery and Engagement | Program Workplan Name |
| Months of Operation 12 | | 2. System Development | Type of Funding |
| ram/Service or Expansion New | 780 | osed Total Client Capacity of Program/Service: | Prop |
| Prepared by:Jane Ann LeBlanc | 0 | Existing Client Capacity of Program/Service: | |
| Telephone Number: (916) 875-0188 | 780 | of Program/Service Expanded through MHSA: | Client Capacity |

| [| , | 760 | | relepriorie Number. | Gliefit Capacity of Program/Service Expanded through MinSA | | | | | |
|---------------------------------|--|------------------------------------|----------------------|---|--|--|--|--|--|--|
| Classification | Function | Client, FM & CG FTEs ^{a/} | Total Number of FTEs | Salary, Wages and Overtime per FTE ^{b/} | Total Salaries. Wages and Overtime | | | | | |
| A. Current Existing Positions | | | | | | | | | | |
| 3 | | | | | \$0 | | | | | |
| | | | | | \$0 | | | | | |
| | | | | | \$0 | | | | | |
| | | | | | \$0 | | | | | |
| | | | | | \$0 | | | | | |
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| | | | | | \$0 | | | | | |
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| | | | | | \$0 | | | | | |
| | | | | | \$0 | | | | | |
| | | | | | \$0 | | | | | |
| | | | | | \$0 | | | | | |
| | Total Current Evicting Registions | 0.00 | 0.00 | | <u>\$0</u> \$0 | | | | | |
| | Total Current Existing Positions | 0.00 | 0.00 | | \$0 | | | | | |
| B. New Additional Positions | | | | | | | | | | |
| | | | | | | | | | | |
| Community Mental Health Co | ntract Provider | | | | | | | | | |
| MH Program Coordinator | Administrative Program Director/Mgr. | 0.66 | 0.66 | \$73,150 | \$48,279 | | | | | |
| Clinical Director | Clinical Director - Quality Assurance - Licensed | 1.00 | 1.00 | \$60,180 | \$60,180 | | | | | |
| Team Leaders | Licensed/Waived Professional Service Providers | 2.00 | 2.00 | \$39,778 | \$79,556 | | | | | |
| Team Leaders | Licensed/Waived Professional Service Providers | 2.00 | 2.00 | \$39,761 | \$79,522 | | | | | |
| Personal Service Coordinator | Paraprofessional Service Providers/Case Mgrs | 16.00 | 16.00 | \$32,739 | \$523,824 | | | | | |
| Nurse | Medication Support for Psychiatrist and Clients | 1.00 | 1.00 | \$72,800 | \$72,800 | | | | | |
| Benefits/Resource Specialists | Vocational Resource | 1.00 | 1.00 | \$32,739 | \$32,739 | | | | | |
| Psychiatrist | Medication Services | 0.90 | 0.90 | \$249,600 | \$224,640 | | | | | |
| Consumer/Family Advocate | Consumer/Family Advocate | 4.00 | 4.00 | \$32,739 | · · | | | | | |
| Office Assistant/Medical Record | Clerical/Medical Records | 3.50 | 3.50 | \$28,392 | \$99,372 | | | | | |
| | | | | | \$0 | | | | | |
| | | | | | \$0 | | | | | |
| | Total Nova Additional Design | | | | <u>\$0</u> | | | | | |
| | Total New Additional Positions | 32.06 | 32.06 | | | | | | | |
| C. Total Program Positions | | 32.06 | 32.06 | | \$1,351,868 | | | | | |

a/ Enter the number of FTE positions that will be staffed with clients, family members or caregivers. b/ Include any bi-lingual pay supplements (if applicable). Round each amount to the nearest whole dollar.

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

| County(ies): | Sacramento | | Fiscal Year: | 2007-08 |
|-----------------------|--|-----|----------------------------------|------------------|
| Program Workplan # | SAC2 | | Date: | 2/8/08 |
| Program Workplan Name | Sierra Elder Wellness | | | Page of |
| Type of Funding | 1. Full Service Partnership | | Months of Operation | 12 |
| F | Proposed Total Client Capacity of Program/Service: | 125 | New Program/Service or Expansion | New |
| | Existing Client Capacity of Program/Service: | 0 | Prepared by: | Jane Ann LeBland |
| Client Cana | acity of Program/Service Expanded through MHSA: | 125 | Telephone Number: | 875-0188 |

| A. Expenditures 1. Client, Family Member and Caregiver Support Expenditures 2. Clothing, Food and Hygiene 5. Travel and Transportation 6. Housing 6. Housing 7. Client Support Expenditures 8. Subsidies 8. Subsidi | HSA: 125 Telephone Number: 875-0188 | HSA: 125 | Client Capacity of Program/Service Expanded through MHSA |
|--|--|----------|--|
| 1. Clent, Family Member and Caregiver Support Expenditures a. Clothing, Food and Hygiene b. Travel and Transportation c. Housing i. Master Leases ii. Subsidies iii. Vouchers iv. Other Housing d. Employment and Education Supports e. Other Support Expenditures (provide description in budget narrative) f. Total Support Expenditures 2. Personnel Expenditures a. Current Existing Personnel Expenditures (from Staffing Detail) b. New Additional Personnel Expenditures (from Staffing Detail) b. New Additional Personnel Expenditures (from Staffing Detail) c. Employee Benefits d. Total Personnel Expenditures 3. Operating Expenditures 3. Operating Expenditures 3. Operating Expenditures 3. Operating Expenditures 3. Professional Services b. Translation and Interpreter Services c. Travel and Transportation d. General Office Expenditures 6. Rent, Utilities and Equipment f. Medication and Medical Supports g. Other Operating Expenditures 8. Services 9. Though Cliff of Staffing S | County Mental Health Department Health Department Agencies Contract Total | | |
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| 6. Total Proposed Program Budget B. Revenues 1. Existing Revenues a. Medi-Cal (FFP only) b. Medicare/Patient Fees/Patient Insurance c. Realignment d. State General Funds e. County Funds f. Grants g. Other Revenue h. Total Existing Revenues 2. New Revenues a. Medi-Cal (FFP only) b. Medicare/Patient Fees/Patient Insurance c. State General Funds d. Other Revenue | \$0 \$236,255 \$236,255 | | |
| B. Revenues 1. Existing Revenues a. Medi-Cal (FFP only) b. Medicare/Patient Fees/Patient Insurance c. Realignment d. State General Funds e. County Funds f. Grants g. Other Revenue h. Total Existing Revenues 2. New Revenues a. Medi-Cal (FFP only) b. Medicare/Patient Fees/Patient Insurance c. State General Funds d. Other Revenue | | | |
| 1. Existing Revenues a. Medi-Cal (FFP only) b. Medicare/Patient Fees/Patient Insurance c. Realignment d. State General Funds e. County Funds f. Grants g. Other Revenue h. Total Existing Revenues 2. New Revenues a. Medi-Cal (FFP only) b. Medicare/Patient Fees/Patient Insurance c. State General Funds d. Other Revenue | \$0 \$0 \$1,968,788 \$1,968,788 | \$0 | 6. Total Proposed Program Budget |
| a. Medi-Cal (FFP only) b. Medicare/Patient Fees/Patient Insurance c. Realignment d. State General Funds e. County Funds f. Grants g. Other Revenue h. Total Existing Revenues 2. New Revenues a. Medi-Cal (FFP only) b. Medicare/Patient Fees/Patient Insurance c. State General Funds d. Other Revenue | | | B. Revenues |
| b. Medicare/Patient Fees/Patient Insurance c. Realignment d. State General Funds e. County Funds f. Grants g. Other Revenue h. Total Existing Revenues 2. New Revenues a. Medi-Cal (FFP only) b. Medicare/Patient Fees/Patient Insurance c. State General Funds d. Other Revenue | | | 1. Existing Revenues |
| c. Realignment d. State General Funds e. County Funds f. Grants g. Other Revenue h. Total Existing Revenues 2. New Revenues a. Medi-Cal (FFP only) b. Medicare/Patient Fees/Patient Insurance c. State General Funds d. Other Revenue | \$0 | | a. Medi-Cal (FFP only) |
| d. State General Funds e. County Funds f. Grants g. Other Revenue h. Total Existing Revenues 2. New Revenues a. Medi-Cal (FFP only) b. Medicare/Patient Fees/Patient Insurance c. State General Funds d. Other Revenue | \$0 | | b. Medicare/Patient Fees/Patient Insurance |
| e. County Funds f. Grants g. Other Revenue h. Total Existing Revenues 2. New Revenues a. Medi-Cal (FFP only) b. Medicare/Patient Fees/Patient Insurance c. State General Funds d. Other Revenue | \$0 | | c. Realignment |
| f. Grants g. Other Revenue h. Total Existing Revenues \$0 \$0 2. New Revenues a. Medi-Cal (FFP only) b. Medicare/Patient Fees/Patient Insurance c. State General Funds d. Other Revenue | \$0 | | d. State General Funds |
| g. Other Revenue h. Total Existing Revenues 2. New Revenues a. Medi-Cal (FFP only) b. Medicare/Patient Fees/Patient Insurance c. State General Funds d. Other Revenue | \$0 | | e. County Funds |
| h. Total Existing Revenues 2. New Revenues a. Medi-Cal (FFP only) b. Medicare/Patient Fees/Patient Insurance c. State General Funds d. Other Revenue | | | f. Grants |
| 2. New Revenues a. Medi-Cal (FFP only) b. Medicare/Patient Fees/Patient Insurance c. State General Funds d. Other Revenue | \$0 | | g. Other Revenue |
| a. Medi-Cal (FFP only) b. Medicare/Patient Fees/Patient Insurance c. State General Funds d. Other Revenue | \$0 \$0 \$0 | \$0 | h. Total Existing Revenues |
| b. Medicare/Patient Fees/Patient Insurance c. State General Funds d. Other Revenue | | | 2. New Revenues |
| b. Medicare/Patient Fees/Patient Insurance c. State General Funds d. Other Revenue | \$431,969 \$431,969 | | a. Medi-Cal (FFP only) |
| d. Other Revenue | \$0 | | |
| | \$0 | | c. State General Funds |
| | \$0 | | |
| | \$0 \$0 \$431,969 \$431,969 | \$0 | e. Total New Revenue |
| 3. Total Revenues \$0 \$431,969 | | | |
| C. One-Time CSS Funding Expenditures | \$0 | ų, | |
| | | | |
| D. Total Funding Requirements \$0 \$0 \$1,536,819 \$ E. Percent of Total Funding Requirements for Full Service Partnerships | | | |

Sierra Elder Wellness Program - #SAC2

County: Sacramento Fiscal Year: 2007-08

A. Expenditures

- 1. Client, Family Member and Caregiver Support Expenditures
 - a. Clothing, Food and Hygiene

Clothing, food, and hygiene supplies for clients.

b. Travel and Transportation

Includes taxi vouchers, specialized medical transportation, bus tickets, and other miscellaneous transportation and travel expenses for clients.

- c. Housing
 - i. Master Leases

As needed to secure transitional and permanent housing.

ii. Subsidies

Includes emergency rent, transitional housing, and permanent housing subsidies.

iii. Vouchers

Hotel vouchers.

iv. Other Housing

Respite housing.

d. Employment and Education Supports

Includes educational and employment support materials such as books, supplies, and fees.

e. Other Support Expenditures (provide description in budget narrative)

Family reunification costs, detox, adult day care, wigs, prosthetics, assisted hearing devices, durable medical equipment, lift chairs, Companion Care, pet care/boarding in event of emergency. May include Dentists, Podiatrists, Primary Care services.

- 2. Personnel Expenditures
 - a. Current Existing Personnel Expenditures (from Staffing Detail)

Not applicable.

b. New Additional Personnel Expenditures (from Staffing Detail)

Salaries include incentives (if applicable).

c. Employee Benefits

Calculated according to agency standard.

Sierra Elder Wellness Program - #SAC2

County: Sacramento Fiscal Year: 2007-08

3. Operating Expenditures

a. Professional Services

Includes, but not limited to, Psychiatrists, Physicians Assistant, Geriatric Consultants, IT Consultants, and Medical Transcribers.

b. Translation and Interpreter Services

Includes costs associated with translation and interpreter services when staff are not able to provide these services.

c. Travel and Transportation

Mileage reimbursement for program staff, program vehicle insurance and maintenance, and gas.

d. General Office Expenditures

Office supplies, office furniture, postage, copying, information technology supplies, etc.

e. Rent, Utilities and Equipment

Rent, security, parking, cell phones, other telecommunication equipment, fax, utilities, and custodial services.

f. Medication and Medical Supports

Medications, medical supplies, medical appliances, and laboratory testing expenses.

g. Other Operating Expenses (provide description in budget narrative)

Not applicable.

4. Program Management

a. Existing Program Management

Not applicable.

b. New Program Management

Program management costs

5. Estimated Total Expenditures when service provider is not known

Sierra Elder Wellness Program - #SAC2

County: Sacramento Fiscal Year: 2007-08

B. Revenues

- 1. Existing Revenues
 - a. Medi-Cal (FFP only)

Not applicable.

b. Medicare/Patient Fees/Patient Insurance

Not applicable.

c. Realignment

Not applicable.

d. State General Funds

Not applicable.

e. County Funds

Not applicable.

f. Grants

Not applicable.

g. Other Revenue

Not applicable.

- 2. New Revenues
 - a. Medi-Cal (FFP only)

Anticipated Medi-cal (FFP) revenue

b. Medicare/Patient Fees/Patient Insurance

Not applicable.

c. State General Funds

Not applicable.

d. Other Revenue

Not applicable.

C. One-Time CSS Funding Expenditures

EXHIBIT 5 b-Mental Health Services Act Community Services and Supports Staffing Detail Worksheet

| 2007-08 | Fiscal Year: | | Sacramento | County(ies): _ |
|------------------|-----------------------------------|-----|--|-----------------------|
| 2/8/08 | Date: | | SAC2 | Program Workplan # |
| | | | Sierra Elder Wellness | Program Workplan Name |
| 12 | Months of Operation_ | | 1. Full Service Partnership | Type of Funding |
| New | New Program/Service or Expansion_ | 125 | osed Total Client Capacity of Program/Service: | Propo |
| Jane Ann LeBlanc | Prepared by: | 0 | Existing Client Capacity of Program/Service: | |
| 875-0188 | Telephone Number: | 125 | of Program/Service Expanded through MHSA: | Client Capacity |

| Client Capacity | 125 | • | relephone Number: | 875-0188 | |
|--|---|------------------------------------|----------------------|---|---------------------------------------|
| Classification | Function | Client, FM & CG FTEs ^{a/} | Total Number of FTEs | Salary, Wages and Overtime per FTE ^{b/} | Total Salaries. Wages and Overtime |
| A. Current Existing Positions | | | | | |
| / Carron Lacard Comment | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
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| | | | | | \$0 \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | <u>\$0</u> |
| | Total Current Existing Positions | 0.00 | 0.00 | | \$0 |
| B. New Additional Positions | | | | | |
| B. New Additional Positions | | | | | |
| I | | | | | |
| Community Mental Health Co | ntract Provider | | | | |
| Program Director | Program Director | | 0.50 | \$81,648 | \$40,824 |
| MH Prog Coord/Clinical Supervisor | Clinical Supervisor | 1.00 | 1.00 | \$52,774 | \$52,774 |
| Mental Health Counselors | Mental Health Counselors | 4.00 | 4.00 | \$39,691 | \$158,764 |
| Psychiatric Nurse (LVN/LPT) | Medication Mgt/Coord w/Physical Healthcare | | 1.00 | \$47,867 | \$47,867 |
| Nurse Practitioner (RN) | Medication Mgt/Coord w/Physical Healthcare | | 0.50 | \$99,932 | \$49,966 |
| Family/Consumer Advocate | Education, Training, Patients Rights | 0.50 | 0.50 | \$39,691 | \$19,846 |
| Senior Peer Counselors | Senior Peer Counselors | 2.00 | 2.00 | \$39,691 | \$79,382 |
| Cultural/Linguistic Consultant | Cultural/Linguistic Services | | 1.00 | \$39,691 | \$39,691 |
| Office Assistant | Scheduling/Paperwork/Reception/Data Entry Clinician | 2.00 2.00 | 2.00 2.00 | \$26,008 | |
| Mental Health Clinician Recreational Therapist | Recreational therapy | 2.00 | 1.00 | \$41,681 \$51,531 | \$83,362 \$51,531 |
| Recreational merapist | Necrealional merapy | | 1.00 | φ51,551 | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | Total New Additional Positions | 11.50 | 15.50 | | \$676,023 |
| C. Total Program Positions | | 11.50 | 15.50 | | \$676,023 |

a/ Enter the number of FTE positions that will be staffed with clients, family members or caregivers. b/ Include any bi-lingual pay supplements (if applicable). Round each amount to the nearest whole dollar.

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

| County(ies): | Sacramento | | Fiscal Year: | 2007-08 |
|-----------------------|--|-----|----------------------------------|------------------|
| Program Workplan # | SAC4 | | Date: | 2/8/08 |
| Program Workplan Name | Pathways to Success after Homelessness | | | Page of |
| Type of Funding | Full Service Partnership | | Months of Operation | 12 |
| | Proposed Total Client Capacity of Program/Service: | 176 | New Program/Service or Expansion | New |
| | Existing Client Capacity of Program/Service: | 0 | Prepared by: | Jane Ann LeBland |
| Client Cap | acity of Program/Service Expanded through MHSA: | 176 | Telephone Number: | (916) 875-0188 |

| Client Capacity of Program/Service Expanded through MHSA | County Mental Health Department | Other Governmental Agencies | Community Mental Health Contract Providers | Total |
|---|---------------------------------|-----------------------------------|--|-------------|
| A. Expenditures | | | Providers | |
| Client, Family Member and Caregiver Support Expenditures | | | | |
| a. Clothing, Food and Hygiene | | | \$63,000 | \$63,000 |
| b. Travel and Transportation | | | \$13,517 | \$13,517 |
| c. Housing | | | ψ.ο,σ | ψ10,011 |
| i. Master Leases | | | \$387,601 | \$387,601 |
| ii. Subsidies | | | \$461,500 | \$461,500 |
| iii. Vouchers | | | \$96,900 | \$96,900 |
| iv. Other Housing | | | <u>\$0</u> | \$0 |
| d. Employment and Education Supports | | | \$42,698 | \$42,698 |
| e. Other Support Expenditures (provide description in budget narrative) | | | \$213,103 | \$213,103 |
| f. Total Support Expenditures | \$0 | \$0 | \$1,278,319 | \$1,278,319 |
| 2. Personnel Expenditures | | | | |
| a. Current Existing Personnel Expenditures (from Staffing Detail) | | | \$0 | \$0 |
| b. New Additional Personnel Expenditures (from Staffing Detail) | | | \$1,167,667 | \$1,167,667 |
| c. Employee Benefits | | | \$420,858 | \$420,858 |
| d. Total Personnel Expenditures | \$0 | \$0 | \$1,588,525 | \$1,588,525 |
| 3. Operating Expenditures | | | | |
| a. Professional Services | | | \$223,800 | \$223,800 |
| b. Translation and Interpreter Services | | | \$15,000 | \$15,000 |
| c. Travel and Transportation | | | \$63,591 | \$63,591 |
| d. General Office Expenditures | | | \$19,350 | \$19,350 |
| e. Rent, Utilities and Equipment | | | \$216,528 | \$216,528 |
| f. Medication and Medical Supports | | | \$62,094 | \$62,094 |
| g. Other Operating Expenses (provide description in budget narrative) | | | \$192,999 | \$192,999 |
| h. Total Operating Expenditures | \$0 | \$0 | \$793,362 | \$793,362 |
| 4. Program Management | | | | |
| a. Existing Program Management | | | | \$0 |
| b. New Program Management | | | <u>\$265,495</u> | \$265,495 |
| c. Total Program Management | | \$0 | \$265,495 | \$265,495 |
| 5. Estimated Total Expenditures when service provider is not known | | | | |
| 6. Total Proposed Program Budget | \$0 | \$0 | \$3,925,701 | \$3,925,701 |
| B. Revenues | | | | |
| 1. Existing Revenues | | | | |
| a. Medi-Cal (FFP only) | | | | |
| b. Medicare/Patient Fees/Patient Insurance | | | | |
| c. Realignment | | | | \$0 |
| d. State General Funds | | | | \$0 |
| e. County Funds | | | | \$0 |
| f. Grants | | | | |
| g. Other Revenue | | | | <u>\$0</u> |
| h. Total Existing Revenues | \$0 | \$0 | \$0 | \$0 |
| 2. New Revenues | | | | |
| a. Medi-Cal (FFP only) | | | \$527,940 | \$527,940 |
| b. Medicare/Patient Fees/Patient Insurance | | | | \$0 |
| c. State General Funds | | | \$102,060 | \$102,060 |
| d. Other Revenue | | | \$300,000 | \$300,000 |
| e. Total New Revenue | \$0 | \$0 | \$930,000 | \$930,000 |
| 3. Total Revenues | \$0 | \$0 | \$930,000 | \$930,000 |
| C. One-Time CSS Funding Expenditures | | | | \$0 |
| D. Total Funding Requirements | \$0 | \$0 | \$2,995,701 | \$2,995,701 |
| E. Percent of Total Funding Requirements for Full Service Partnerships | | | | 100.0% |

Pathways to Success after Homelessness Program - #SAC4

County: Sacramento Fiscal Year: 2007-08

A. Expenditures

- 1. Client, Family Member and Caregiver Support Expenditures
 - a. Clothing, Food and Hygiene

Clothing, food, and hygiene supplies for clients.

b. Travel and Transportation

Includes bus passes, training in use of Regional Transit system, medical/dental transportation, and miscellaneous transportation and travel expenses for clients attending consumer-related events.

- c. Housing
 - i. Master Leases

As needed to secure transitional and permanent housing.

ii. Subsidies

Includes \$300,000 in rental subsidies funded by Sacramento Housing and Redevelopment Agency, as well as rental subsidies funded by MHSA.

Transitional housing and permanent housing subsidies.

iii. Vouchers

Includes temporary hotel/motel housing assistance vouchers.

iv. Other Housing

Not applicable

d. Employment and Education Supports

Educational and employment support materials such as books, supplies, and fees; tuition and related educational expenses; costs of employment and training for program members unable to work in the competitive market but who still desire employment.

e. Other Support Expenditures (provide description in budget narrative)

Furniture, household items, and costs related to payee services, medical and dental care, miscellaneous costs

2. Personnel Expenditures

a. Current Existing Personnel Expenditures (from Staffing Detail)

Not applicable.

b. New Additional Personnel Expenditures (from Staffing Detail)

Salaries include incentives (if applicable).

c. Employee Benefits

Calculated at agency standard.

Pathways to Success after Homelessness Program - #SAC4

County: Sacramento Fiscal Year: 2007-08

3. Operating Expenditures

a. Professional Services

Physician time.

b. Translation and Interpreter Services

Includes phone interpretation for receptionist when bilingual staff are not available, face-to-face interpreter service, and contract to administer language proficiency tests to prospective employees.

c. Travel and Transportation

Mileage reimbursement for program staff and cost of safety inspections of vehicles.

d. General Office Expenditures

General office supplies, postage, copying, repair and maintenance of equipment, etc.

e. Rent, Utilities and Equipment

Rent, utilities, janitorial, building service leases, computer network contract, telephone service, T-1 line, and cell phone service.

f. Medication and Medical Supports

Contracted medical waste disposal, lab costs, medications, and co-payment assistance for Medi-Cal/MediCare clients.

g. Other Operating Expenses (provide description in budget narrative)
Insurance, staff development and conferences, Fairview apt costs, etc.

4. Program Management

a. Existing Program Management

Not applicable.

b. New Program Management

Program management costs

5. Estimated Total Expenditures when service provider is not known

Pathways to Success after Homelessness Program - #SAC4

County: Sacramento Fiscal Year: 2007-08

B. Revenues

- 1. Existing Revenues
 - a. Medi-Cal (FFP only)

Not applicable.

b. Medicare/Patient Fees/Patient Insurance

Not applicable.

c. Realignment

Not applicable.

d. State General Funds

Not applicable.

e. County Funds

Not applicable.

f. Grants

Not applicable.

g. Other Revenue

Not applicable.

- 2. New Revenues
 - a. Medi-Cal (FFP onl

Anticipated Medi-Cal (FFP) revenue

b. Medicare/Patient Fees/Patient Insurance

Not applicable.

c. State General Funds

Anticipated EPSDT revenue

d. Other Revenue

Rental subsidy funding provided by Sacramento Housing and Redevelopment Agency (SHRA Housing Authority)

C. One-Time CSS Funding Expenditures

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EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

| County(ies): | Sacramento | | Fiscal Year: | 2007-08 |
|-----------------------|--|-----|----------------------------------|------------------|
| Program Workplan # | SAC5 | | Date: | 2/8/08 |
| Program Workplan Name | Transcultural Wellness Center | | | Page of |
| Type of Funding | Full Service Partnership | | Months of Operation | 12 |
| F | Proposed Total Client Capacity of Program/Service: | 200 | New Program/Service or Expansion | New |
| | Existing Client Capacity of Program/Service:_ | | Prepared by: | Jane Ann LeBland |
| Client Capa | acity of Program/Service Expanded through MHSA: | 200 | Telephone Number: | 916-875-0188 |

| Client Capacity of Program/Service Expanded through MHSA | 200 | Telephone Number: 91 | | 916-875-0188 |
|---|------------------------------------|-----------------------------------|---|---|
| | County Mental Health Department | Other Governmental Agencies | Community Mental Health Contract Providers | Total |
| A. Expenditures | | | | |
| 1. Client, Family Member and Caregiver Support Expenditures | | | | |
| a. Clothing, Food and Hygiene | | | \$90,000 | \$90,000 |
| b. Travel and Transportation | | | \$80,000 | \$80,000 |
| c. Housing | | | | |
| i. Master Leases | | | | \$0 |
| ii. Subsidies | | | \$500,000 | \$500,000 |
| iii. Vouchers | | | | \$0 |
| iv. Other Housing | | | | <u>\$0</u> |
| d. Employment and Education Supports | | | \$75,000 | \$75,000 |
| e. Other Support Expenditures (provide description in budget narrative) | | | \$70,000 | \$70,000 |
| f. Total Support Expenditures | \$0 | \$0 | \$815,000 | \$815,000 |
| 2. Personnel Expenditures | | ** | 70.0,000 | *************************************** |
| a. Current Existing Personnel Expenditures (from Staffing Detail) | | | \$0 | \$0 |
| b. New Additional Personnel Expenditures (from Staffing Detail) | | | \$1,055,975 | \$1,055,975 |
| c. Employee Benefits | | | \$253,434 | \$253,434 |
| d. Total Personnel Expenditures | \$0 | \$0 | \$1,309,409 | \$1,309,409 |
| 3. Operating Expenditures | 20 | Φ0 | \$1,309,409 | \$1,309,409 |
| | | | ¢406.766 | £406.766 |
| a. Professional Services | | | \$426,766 | \$426,766 |
| b. Translation and Interpreter Services | | | \$24,250 | \$24,250 |
| c. Travel and Transportation | | | \$88,846 | \$88,846 |
| d. General Office Expenditures | | | \$34,000 | \$34,000 |
| e. Rent, Utilities and Equipment | | | \$130,000 | \$130,000 |
| f. Medication and Medical Supports | | | \$75,000 | \$75,000 |
| g. Other Operating Expenses (provide description in budget narrative) | | | <u>\$14,750</u> | \$14,750 |
| h. Total Operating Expenditures | \$0 | \$0 | \$793,612 | \$793,612 |
| 4. Program Management | | | | |
| a. Existing Program Management | | | \$0 | \$0 |
| b. New Program Management | | | <u>\$366,356</u> | <u>\$366,356</u> |
| c. Total Program Management | | \$0 | \$366,356 | \$366,356 |
| 5. Estimated Total Expenditures when service provider is not known | | | | N/A |
| 6. Total Proposed Program Budget | \$0 | \$0 | \$3,284,377 | \$3,284,377 |
| B. Revenues | | | | |
| 1. Existing Revenues | | | | |
| a. Medi-Cal (FFP only) | | | | \$0 |
| b. Medicare/Patient Fees/Patient Insurance | | | | \$0 |
| c. Realignment | | | | \$0 |
| d. State General Funds | | | | \$0 |
| e. County Funds | | | | \$0 |
| f. Grants | | | | |
| g. Other Revenue | | | | \$0 |
| h. Total Existing Revenues | \$0 | \$0 | \$0 | \$0 |
| 2. New Revenues | | • | , , | • |
| a. Medi-Cal (FFP only) | | | \$517,120 | \$517,120 |
| b. Medicare/Patient Fees/Patient Insurance | | | \$0 | \$317,120 |
| c. State General Funds | | | \$172,373 | \$172,373 |
| d. Other Revenue | | | \$172,373 | \$172,373 |
| e. Total New Revenue | 60 | 60 | | |
| | \$0 | \$0 | \$689,493 \$680,403 | \$689,493 |
| 3. Total Revenues | \$0 | \$0 | \$689,493 | \$689,493 |
| C. One-Time CSS Funding Expenditures | | | | \$0 |
| D. Total Funding Requirements | \$0 | \$0 | \$2,594,884 | \$2,594,884 |
| E. Percent of Total Funding Requirements for Full Service Partnerships | | | | 100.0% |

Transcultural Wellness Center - #SAC5

County: Sacramento Fiscal Year: 2007-08

A. Expenditures

- 1. Client, Family Member and Caregiver Support Expenditures
 - a. Clothing, Food and Hygiene

Clothing, Food and Hygiene products

b. Travel and Transportation

Bus passes and Paratransit assistance. Client auto maintenance and repairs.

- c. Housing
 - i. Master Leases

Not applicable.

ii. Subsidies

Housing, utilities, and other related expenses

iii. Vouchers

Not applicable.

iv. Other Housing

Not applicable.

d. Employment and Education Supports

Employment Activities/Supports

e. Other Support Expenditures (provide description in budget narrative)

Conferences/social events, enrichment field trips, primary health & dental care, complementary alternative medical care, milestone celebrations, incentives

- 2. Personnel Expenditures
 - a. Current Existing Personnel Expenditures (from Staffing Detail)

Not applicable.

b. New Additional Personnel Expenditures (from Staffing Detail)

Salaries include incentives (if applicable)

c. Employee Benefits

Calculated according to agency standard

- 3. Operating Expenditures
 - a. Professional Services

Proportionate share of IT network/database maintenance, training, conferences, honorariums for guest trainers, consultants, subcontracts, student stipends

Transcultural Wellness Center - #SAC5

County: Sacramento Fiscal Year: 2007-08

b. Translation and Interpreter Services

Includes phone interpretation for receptionist when bilingual staff are not available, face-to-face interpreter service, and evening/weekends Language Line subscription service

c. Travel and Transportation

Mileage reimbursement for program staff

d. General Office Expenditures

General office supplies, postage, copying, etc.

e. Rent, Utilities and Equipment

Rent, utilities, janitorial, minor building maintenance and repair, equipment service contracts

f. Medication and Medical Supports

Contracted medical waste disposal, lab costs and medications for indigent clients, and co-payment assistance for Medi-Cal/MediCare clients.

g. Other Operating Expenses (provide description in budget narrative)
Liability insurance, Group refreshments/materials, Advisory Committee costs, janitorial services.

4. Program Management

a. Existing Program Management

Not applicable.

b. New Program Management

Program management costs

5. Estimated Total Expenditures when service provider is not known

Not applicable.

B. Revenues

- 1. Existing Revenues
 - a. Medi-Cal (FFP only)

Not applicable.

b. Medicare/Patient Fees/Patient Insurance

Transcultural Wellness Center - #SAC5

County: Sacramento Fiscal Year: 2007-08

c. Realignment

Not applicable.

d. State General Funds

Not applicable.

e. County Funds

Not applicable.

f. Grants

Not applicable.

g. Other Revenue

Not applicable.

- 2. New Revenues
 - a. Medi-Cal (FFP only)

Anticipated Medi-Cal revenue (FFP only)

b. Medicare/Patient Fees/Patient Insurance

Not applicable.

c. State General Funds

Anticipated EPSDT revenue

d. Other Revenue

Not applicable.

C. One-Time CSS Funding Expenditures

Not Applicable

EXHIBIT 5 b--Mental Health Services Act Community Services and Supports Staffing Detail Worksheet

| 2007-08 | Fiscal Year: | | Sacramento | County(ies): |
|-------------------|-----------------------------------|-----|--|------------------------|
| :2/8/08 | Date:_ | | SAC5 | Program Workplan # |
| | <u>-</u> | | Transcultural Wellness Center | Program Workplan Name_ |
| 12 | Months of Operation_ | | . Full Service Partnership | Type of Funding 1 |
| nNew | New Program/Service or Expansion_ | 200 | osed Total Client Capacity of Program/Service: | Prop |
| : Jane Ann LeBlan | Prepared by:_ | 0 | Existing Client Capacity of Program/Service: | |
| : 916-875-0188 | Telephone Number: | 200 | of Program/Service Expanded through MHSA: | Client Capacity |

| - | Troughant/Service Expanded unough will ISA. | 200 | | | 1 |
|--|--|---------------------------------------|-------------------------|---|------------------------------------|
| Classification | Function | Client, FM & CG FTEs ^{a/} | Total Number of FTEs | Salary, Wages and Overtime per FTE ^{b/} | Total Salaries. Wages and Overtime |
| A. Current Existing Positions | | | | | |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | <u>\$0</u> |
| | Total Current Existing Positions | 0.00 | 0.00 | | \$0 |
| B. New Additional Positions | | | | | |
| | | | | | |
| | | | | | |
| Community Mental Health Con | T. Control of the Con | | | | |
| Executive Director | Admin and Fiscal Oversight, Facilities Mgmt | | 0.50 | \$83,000 | |
| Admin. Coordinator | Admin Support for HR and Operations | | 0.50 | \$33,280 | |
| Quality Assurance Manager | QA Oversight, HIPAA and Safety Officer | | 1.00 | \$47,000 | |
| Office Assistant | Receptionist/Scheduler/Clerical Support | | 1.00 | \$27,900 | |
| Admin Assistant | Data Entry, Chart Maintenance, Clerical Support | | 1.00 | \$29,700 | |
| Clinical Director | Program Oversight | | 1.00 | \$75,000 | |
| Clinical Supervisor | Clinical Supervision | | 3.00 | \$55,000 | |
| Mental Health Clinicians | Professional Service Provider | | 7.00 | \$42,000 | |
| Sr. MH Counselors | Licensed/Waived Prof MH Services | | 2.00 | \$39,750 | \$79,500 |
| MH Counselors | Licensed/Waived Prof MH Services | 1.00 1.00 | 5.00 4.00 | \$33,483 | |
| Wellness Recovery Specialists Graduate Student Trainee | Recovery Support 1st Year Gradnuate or BSW Trainee | 1.00 | 4.00 0.40 | \$28,080 \$0 | \$112,320 \$0 |
| | 2nd Year MSW/MFT Graduate | | | \$0 \$0 | - |
| Graduate Student Trainee Mental Health Counselor | Licensed/Waived Prof MH Services | | 3.00 1.00 | \$0 | |
| Wellness Recovery Specialist | Recovery Support | | 1.00 | \$0 | |
| Psychiatrist | Medical Director | | 0.10 | \$0 | |
| Adult Psychiatrists | Psychiatric Services | | 0.70 | \$0 | |
| Child Psychiatrists | Psychiatric Services Psychiatric Services | | 0.70 | \$0 | |
| Orma i Syomatrioto | 1 Systillatio Gervices | | 0.30 | Φ0 | \$0 |
| | | | | | \$0 |
| | Total New Additional Positions | 2.00 | 32.50 | | \$1,055,975 |
| C. Total Program Positions | | 2.00 | 32.50 | | \$1,055,975 |

a/ Enter the number of FTE positions that will be staffed with clients, family members or caregivers.
 b/ Include any bi-lingual pay supplements (if applicable). Round each amount to the nearest whole dollar.

EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet

| County(ies): | Sacramento | Fiscal Year: | | 2007-08 |
|-----------------------|--|--------------|----------------------------------|------------------|
| Program Workplan # | SAC6 | | Date: | 2/8/08 |
| Program Workplan Name | Wellness and Recovery Center | | | Page of |
| Type of Funding | 2. System Development | | Months of Operation | 12 |
| F | Proposed Total Client Capacity of Program/Service: | 550 | New Program/Service or Expansion | New |
| | Existing Client Capacity of Program/Service:_ | 0 | Prepared by: | Jane Ann LeBland |
| Client Capa | acity of Program/Service Expanded through MHSA: | 550 | Telephone Number: | 916-875-0188 |

| Client Capacity of Program/Service Expanded through MHSA | 550 | 7 | Telephone Number: | 916-875-0188 |
|---|------------------------------------|-----------------------------------|---|----------------------|
| | County Mental Health Department | Other Governmental Agencies | Community Mental Health Contract Providers | Total |
| A. Expenditures | | | | |
| Client, Family Member and Caregiver Support Expenditures | | | | |
| a. Clothing, Food and Hygiene | | | | \$0 |
| b. Travel and Transportation | | | | \$0 |
| c. Housing | | | | |
| i. Master Leases | | | | \$0 |
| ii. Subsidies | | | | \$0 |
| iii. Vouchers | | | | \$0 |
| iv. Other Housing | | | | \$0 |
| d. Employment and Education Supports | | | | \$0 |
| e. Other Support Expenditures (provide description in budget narrative) | | | | \$0 |
| f. Total Support Expenditures | \$0 | \$0 | | \$0 |
| 2. Personnel Expenditures | | ** | | |
| a. Current Existing Personnel Expenditures (from Staffing Detail) | | | | \$0 |
| b. New Additional Personnel Expenditures (from Staffing Detail) | | | \$898,058 | \$898,058 |
| c. Employee Benefits | | | \$142,408 | \$142,408 |
| d. Total Personnel Expenditures | \$0 | \$0 | \$1,040,466 | \$1,040,466 |
| 3. Operating Expenditures | ΨΟ | φο | ψ1,040,400 | ψ1,040,400 |
| a. Professional Services | | | \$50,651 | \$50,651 |
| b. Translation and Interpreter Services | | | \$12,029 | \$12,029 |
| c. Travel and Transportation | | | \$33,700 | \$33,700 |
| d. General Office Expenditures | | | \$43,800 | \$43,800 |
| | | | \$174,700 | \$174,700 |
| e. Rent, Utilities and Equipment | | | \$38,060 | \$38,060 |
| f. Medication and Medical Supports | | | | \$60,000 |
| g. Other Operating Expenses (provide description in budget narrative) | \$0 | \$0 | \$60,000 \$412,940 | \$412,940 |
| h. Total Operating Expenditures 4. Program Management | φυ | φυ | \$412,940 | \$412,940 |
| | | | | \$ 0 |
| a. Existing Program Management | | | \$70.792 | \$0 \$79,782 |
| b. New Program Management | | \$0 | <u>\$79,782</u> \$79,782 | \$79,782 \$79,782 |
| c. Total Program Management | | φ0 | \$19,102 | \$19,102 |
| 5. Estimated Total Expenditures when service provider is not known | \$0 | ¢o. | ¢4 E22 400 | ¢4 E22 400 |
| 6. Total Proposed Program Budget | \$0 | \$0 | \$1,533,188 | \$1,533,188 |
| B. Revenues | | | | |
| 1. Existing Revenues | | | | |
| a. Medi-Cal (FFP only) | | | | \$0 |
| b. Medicare/Patient Fees/Patient Insurance | | | | \$0 |
| c. Realignment | | | | \$0 |
| d. State General Funds | | | | \$0 |
| e. County Funds | | | | \$0 |
| f. Grants | | | | |
| g. Other Revenue | | | | <u>\$0</u> |
| h. Total Existing Revenues | \$0 | \$0 | \$0 | \$0 |
| 2. New Revenues | | | | |
| a. Medi-Cal (FFP only) | | | \$146,489 | \$146,489 |
| b. Medicare/Patient Fees/Patient Insurance | | | | \$0 |
| c. State General Funds | | | | \$0 |
| d. Other Revenue | | | | <u>\$0</u> |
| e. Total New Revenue | \$0 | \$0 | \$146,489 | \$146,489 |
| 3. Total Revenues | \$0 | \$0 | \$146,489 | \$146,489 |
| C. One-Time CSS Funding Expenditures | | | | |
| D. Total Funding Requirements | \$0 | \$0 | \$1,386,699 | \$1,386,699 |
| E. Percent of Total Funding Requirements for Full Service Partnerships | \$0 | Ψ0 | Ţ1,000,000 | 0.6% |

Wellness and Recovery Center - #SAC6

County: Sacramento Fiscal Year: 2007-08

A. Expenditures

- 1. Client, Family Member and Caregiver Support Expenditures
 - a. Clothing, Food and Hygiene

Not applicable.

b. Travel and Transportation

Not applicable.

- c. Housing
 - i. Master Leases

Not applicable.

ii. Subsidies

Not applicable.

iii. Vouchers

Not applicable.

iv. Other Housing

Not applicable.

d. Employment and Education Supports

Not applicable.

e. Other Support Expenditures (provide description in budget narrative)

Not applicable.

- 2. Personnel Expenditures
 - a. Current Existing Personnel Expenditures (from Staffing Detail)

Not applicable

b. New Additional Personnel Expenditures (from Staffing Detail)

Salaries include incentives (if applicable)

c. Employee Benefits

Calcuated according to agency standard

- 3. Operating Expenditures
 - a. Professional Services

Miscellaneous consultation services

Wellness and Recovery Center - #SAC6

County: Sacramento Fiscal Year: 2007-08

b. Translation and Interpreter Services

Includes costs associated with translation and interpreter services when staff are not able to provide these services.

c. Travel and Transportation

Mileage reimbursement for program staff; van maintenance, gas, and operating expenses.

d. General Office Expenditures

General office supplies, postage, professional books and publications, copying, etc.

e. Rent, Utilities and Equipment

Rent, utilities, janitorial, minor building maintenance and repair, alarm lease, postage meter lease, computer network contract, telephone service, T-1 line, and cell phone service.

f. Medication and Medical Supports

Additional funds for Medication and Medical Supports were added to meet the increased number of medication support clients to be served from 175 to 250.

g. Other Operating Expenses (provide description in budget narrative)

Special events, staff development/conferences, library materials, group materials

4. Program Management

a. Existing Program Management

Not applicable.

b. New Program Management

Program management costs

5. Estimated Total Expenditures when service provider is not known

Not applicable.

B. Revenues

- 1. Existing Revenues
 - a. Medi-Cal (FFP only)

Not applicable.

b. Medicare/Patient Fees/Patient Insurance

Wellness and Recovery Center - #SAC6

County: Sacramento Fiscal Year: 2007-08

c. Realignment

Not applicable.

d. State General Funds

Not applicable.

e. County Funds

Not applicable.

f. Grants

Not applicable.

g. Other Revenue

Not applicable.

- 2. New Revenues
 - a. Medi-Cal (FFP only)

Anticipated Medi-cal (FFP) revenue

b. Medicare/Patient Fees/Patient Insurance

Not applicable.

c. State General Funds

Not applicable.

d. Other Revenue

Not applicable.

C. One-Time CSS Funding Expenditures

EXHIBIT 5 b--Mental Health Services Act Community Services and Supports Staffing Detail Worksheet

| County(ies): | County(ies): Sacramento | | Fiscal Year: | |
|------------------------|--|-----|----------------------------------|------------------|
| Program Workplan #_ | SAC6 | | Date: | 2/8/08 |
| Program Workplan Name_ | Wellness and Recovery Center | | | |
| Type of Funding 2 | . System Development | | Months of Operation | 12 |
| Pro | oposed Total Client Capacity of Program/Service: | 550 | New Program/Service or Expansion | New |
| | Existing Client Capacity of Program/Service: | 0 | Prepared by: | Jane Ann LeBlanc |
| Client Capac | ity of Program/Service Expanded through MHSA: | 550 | Telephone Number: | 916-875-0188 |

| | | | 1 | | 1 |
|-------------------------------|--|--|-------------------------|---|------------------------------------|
| Classification | Function | Client, FM & CG FTEs ^{a/1} | Total Number of FTEs | Salary, Wages and Overtime per FTE ^{b/} | Total Salaries. Wages and Overtime |
| A. Current Existing Positions | | | | | |
| / Common Existing Commons | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 \$0 |
| | | | | | \$0 |
| | Total Current Existing Positions | 0.00 | 0.00 | | \$0 |
| B. New Additional Positions | 3 | | | | |
| B. New Additional Positions | | | | | |
| | | | | | |
| Community Mental Health Cor | ntract Provider | | | | |
| Executive Director | Administrative Chief | 0.58 | 0.58 | \$76,500 | \$44,370 |
| Program Coordinator | Oversight of WRC Program | 2.00 | 2.00 | \$62,500 | \$125,000 |
| Wellness Facilitator | Licensed Professional Service Provider | 1.00 | 1.00 | \$60,000 | \$60,000 |
| Wellness and Recovery Mentors | Peer Support Groups, Housing/Employment Specialist | 11.00 | 11.00 | \$35,000 | \$385,000 |
| Peer Guides | Volunteers, Support Groups | 12.00 | 12.00 | \$1,836 | \$22,032 |
| Psychiatrist (contracted) | Medication Support Services | 0.60 | 0.60 | \$233,376 | \$140,026 |
| Office Assistant | Clerical Support | 1.00 | 1.00 | \$28,560 | \$28,560 |
| Office Assistant | Clerical Support | 2.50 | 2.50 | \$37,228 | |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 \$0 |
| | | | | | \$0 |
| | Total New Additional Positions | 30.68 | 30.68 | | \$898,058 |
| C. Total Program Positions | | 30.68 | 30.68 | | \$898,058 |
| | | 30.00 | 20.00 | | 7100,000 |

a/ Enter the number of FTE positions that will be staffed with clients, family members or caregivers. b/ Include any bi-lingual pay supplements (if applicable). Round each amount to the nearest whole dollar.

¹ Since the psychiatrist position will be contracted, it is recognized that contractor may not be able to insure that the incumbent will be a client, family member, or caregiver. It is expected that contractor will make every reasonable effort to recruit a psychiatrist with this experience.

EXHIBIT 5c--Mental Health Services Act Community Services and Supports Administration Budget Worksheet

| County(ies): | Sacramento | Fiscal Year: | 2007-08 |
|--------------|------------|--------------|---------|
| | | Date: | 1/3/08 |

| | Client, Family Member and Caregiver FTEs | Total FTEs | Budgeted Expenditures |
|---|--|------------|-----------------------|
| A. Expenditures | | | |
| 1. Personnel Expenditures | | | |
| a. MHSA Coordinator(s) | | 1.00 | \$98,582 |
| b. MHSA Support Staff | | 14.50 | \$1,014,776 |
| c. Other Personnel (list below) | | | |
| i. | | | |
| ii. | | | |
| iii. | | | |
| iv. | | | |
| v. | | | |
| vi. | | | |
| vii. | | | |
| d. Total FTEs/Salaries | 0.00 | 15.50 | \$1,113,358 |
| e. Employee Benefits | | | \$420,306 |
| f. Total Personnel Expenditures | | | \$1,533,664 |
| 2. Operating Expenditures | | | |
| a. Professional Services | | | \$96,644 |
| b. Travel and Transportation | | | \$14,700 |
| c. General Office Expenditures | | | \$23,586 |
| d. Rent, Utilities and Equipment | | | \$133,775 |
| e. Other Operating Expenses (provide description in budget narrative) | | | |
| f. Total Operating Expenditures | | | \$268,705 |
| 3. County Allocated Administration | | | |
| a. Countywide Administration (A-87) | | | \$313,575 |
| b. Other Administration (provide description in budget narrative) | | | |
| c. Total County Allocated Administration | | | \$313,575 |
| 4. Total Proposed County Administration Budget | | | \$2,115,944 |
| B. Revenues | | | |
| 1. New Revenues | | | |
| a. Medi-Cal (FFP only) | | | \$195,766 |
| b. Other Revenue | | | |
| 2. Total Revenues | | | \$195,766 |
| C. Start-up and One-Time Implementation Expenditures | | | |
| D. Total County Administration Funding Requirements | | | \$1,920,178 |

COUNTY CERTIFICATION

I HEREBY CERTIFY under penalty of perjury that I am the official responsible for the administration of Community Mental Health Services in and for said County; that I have not violated any of the provisions of Section 5891 of the Welfare and Institution Code in that all identified funding requirements (in all related program budgets and this administration budget) represent costs related to the expansion of mental health services since passage of the MHSA and do not represent supplanting of expenditures; that fiscal year 2004-05 funds required to be incurred on mental health services will be used in providing such services; and that to the best of my knowledge and belief this administration budget and all related program budgets in all respects are true, correct, and in accordance with the law.

| Date: | Signature | |
|-------------|------------------------------|--|
| | Local Mental Health Director | |
| Executed at | , California | |

County: Sacramento Fiscal Year: 2007-08

A. Expenditures

- 1. Personnel Expenditures
 - a. MHSA Coordinator(s)
 - 1.0 FTE Mental Health Program Manager
 - b. MHSA Support Staff
 - 2.0 FTE Program Coordinator
 - 1.0 FTE Secretary
 - 1.0 FTE Senior Office Assistant
 - 0.5 FTE Sr. Accountant
 - 1.0 FTE Sr. Mental Health Counselor
 - 4.0 FTE Human Services Program Planner B
 - 2.0 FTE Human Services Program Planner A
 - 1.0 FTE Administrative Services Officer II
 - 2.0 FTE Administrative Services Officer I
 - c. Other Personnel (list below)
 - Not applicable
 - d. Total FTEs/Salaries
 - 15.5 FTE Total
 - e. Total Personnel Expenditures
- 2. Operating Expenditures
 - a. Professional Services

Advertising, conferences/trainings, transcription, and interpreter services

b. Travel and Transportation

Business travel and mileage reimbursement at 48.5 cents/mile

c. General Office Expenditures

General office expenditures

d. Rent, Utilities and Equipment

Allocated costs per FTE

- e. Other Operating Expenses (provide description in budget narrative)
- f. Total Operating Expenditures

County: Sacramento Fiscal Year: 2007-08

- 3. County Allocated Administration
 - a. Countywide Administration (A-87)

Allocated costs per FTE

- b. Other Administration (provide description in budget narrative)
- c. Total County Allocated Administration
- 4. Total Proposed County Administration Budget
- **B.** Revenues
 - 1. New Revenues
 - a. Medi-Cal (FFP only)
 Anticipated reimbursement for administrative portion of medi-cal revenue generated by MHSA programs.
 - b. Other Revenue
 - 2. Total Revenues
- C. Start-up and One-Time Implementation Expenditures

Not applicable

D. Total County Administration Funding Requirements