

**Sacramento County Department of Health Services
Health Center Co-Applicant Board (CAB)**

Special Budget Review Meeting

Meeting Minutes

February 4, 2022 10:00 AM to 11:00 AM

Meeting Location

Via Zoom: To see/share documents on the screen, go to

<https://www.zoomgov.com/j/1611119854?pwd=UW90d05UQjgvTE5oclh4MzdINFRwdz09>

Meeting ID: 161 111 9854

Passcode: 063238

One tap mobile

+16692545252,1619656307# US (San Jose)

+16692161590,1619656307# US (San Jose)

OR

Dial by your location

+1 669 254 5252 US (San Jose)

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Meeting ID: 161 111 9854

Meeting Attendees

Members: Laurine Bohamera, Vince Gallo, Paula Lomazzi, Namitullah Sultani, Jan Winbigler

Staff: John Dizon, Joy Galindo, Sharon Hutchins, Mehrabuddin Safi

Topic
Roll Call <ul style="list-style-type: none">Chair Winbigler called roll.
Highlights of Fiscal Year 2022-2023 Proposed Budget – <i>Joy Galindo and John Dizon</i> <ul style="list-style-type: none">Mr. Dizon began his presentation by explaining that the Budget Office sent out instructions for changes to the budgets being prepared by the departments last night. Not all of these changes have yet been made, but will be.Mr. Dizon presented the overall proposed budget for FY 2022-2023. Highlights included<ul style="list-style-type: none">Lab Services: <i>In order to comply with the County’s contract with Quest, we have to pay lab services, but we also provide Quest with patient information so that they can bill Medi-Cal for the services that are covered. We are expecting reimbursement from Quest once they verify that Medi-Cal will pay them. So part of the budgeted amount will be repaid.</i>Other Professional Services: <i>This category includes UC Davis providers, Sacramento County Office of Education (SCOE), and contractors. This current fiscal year, SCOE did not bill as much as expected. However, the proposed budget has enough money to cover SCOE if they do bill at the expected rate this upcoming fiscal year.</i>IT Expenses: <i>The County increased the charge to departments for staff IT costs by 40%, so this budget line item had to increase in the proposed budget.</i>

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- General Services: *Costs that had been held flat for the past few years have increased by over \$300K.*
- Operational Costs: *The costs to provide the same services as this fiscal year are projected to cost \$2.5 million more in the upcoming fiscal year.*
- Revenue: *We expect \$7.5 million in Medi-Cal revenue in the upcoming year, and \$4.6 million of federal revenue (HRSA and Refugee grants).*
- Overall: *In 21-22, SCHC is projecting ~\$25 million in costs, ~\$9 million in reimbursement, and ~\$13 million in revenue. Altogether, SCHC is short ~\$4 million, which we requested from the County's general fund. However, this upcoming year (22-23), we are projected to do better, and will have slightly less shortfall to make up from general funds.*
- Growth: *Once the basic expenses are covered, departments are allowed to ask for growth. This upcoming year, SCHC is asking to grow by \$5.6 million.*
- Timeline: *The budget is due to the County Budget Office by 2/18. The County has until May to review it. The SCHC Admin staff will update CAB about any questions or changes during this process. Budget hearings of the BOS are expected in June.*

Questions and Answers – Group

- Chair Winbigler asked which budget line item is related to the Strategic Plan.
 - *Dr. Hutchins responded that staff growth is one of the three major strategic priorities adopted by the CAB.*
 - *The mobile van corresponds to the strategic priority of renewing the focus on serving patients experiencing homelessness as well as additional space.*
- Ms. Bohamera asked if there is anything in the budget to cover on-going costs of the new van.
 - *Dr. Hutchins responded that yes, the costs are covered in three ways.*
 - *First, the current grant covers operational costs (e.g. gasoline, maintenance) until May.*
 - *Second, SCHC has applied for the HRSA HIV prevention grant, which will cover some of the costs of the van for two years, as we plan to use the van for outreach and HIV testing as well as homeless services.*
 - *Third, once the van generates revenue, SCHC can request permission to add a new budget line to cover its costs.*
- *There were no other questions.*

***Vote on Proposed Budget – Jan Winbigler, Chair**

- *Chair Winbigler made a motion to approve submission of the budget as presented with allowance for the required changes to address that were recently received from the Budget Office.*
- *Ms. Lomazzi seconded the motion.*
- *Members voted unanimously to approve submission of the budget as presented with allowance to address the required changes that were recently received from the Budget Office.*

Public Comment – Namitullah Sultani, Vice-Chair

- *No members of the public were present.*

Closing Remarks and Adjourn – Jan Winbigler, Chair

