

County of Sacramento DHS Health Center Co-Applicant Board (CAB)

Meeting Minutes

February 8, 2019, 9:30 AM – 11:00 AM

Meeting Location

Sacramento County Health Center
Primary Care Center
Community Room 2020, 2nd Floor
4600 Broadway
Sacramento, CA 95820

| CO-APPLICANT BOARD MEMBERS | | | |
|----------------------------|--|---|-------------------------------|
| X | Jan Winbigler - Chair | X | Vince Gallo – Co-Chair |
| X | Mike Blain | X | Charles McBrayer |
| X | Elise Bluemel | X | Don Zorechak |
| | Bob Erlenbusch | | AAron Washington |
| X | Paula Lomazzi | | |
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| X | Louise Steenkamp, Project Director – Ex-Officio | | |

County Staff: Dr. Beilenson (Department of Health Director), Dr. Mishra (Medical Director), Fernay Jackson, RN (Supervising Nurse), Robert Rushing (Administrative Services Officer I), Rachel Callan (Administrative Services Officer I), Kari Lockwood (Planner)

Public Attendees: Sally Ooms (former community board member)

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| Topic | Minutes |
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| <p>Welcome and Introductions - <i>Jan Winbigler, Chair</i></p> | <p><u>Welcome and Introductions:</u></p> <ul style="list-style-type: none"> Jan Winbigler welcomed CAB members, staff, and public attendee and facilitated introductions. |
| <p>Announcements - <i>All</i></p> | <p><u>Announcements:</u></p> <ul style="list-style-type: none"> Kari Lockwood said that today's topics will be out of order from the agenda to accommodate County staff schedules. |
| <p>Project Director Report – <i>Louise Steenkamp</i></p> | <p><u>Project Director Report</u></p> <ul style="list-style-type: none"> <u>University of California Davis, School of Medicine Collaboration Update:</u> Dr. Beilenson informed that UC Davis has subcontracted with the Health Center to provide primary care and behavioral health services to 5,000 Health Net managed care enrollees starting in February 2019. These enrollees will be phased in over the next several months with additional medical staff hired according to need. Also beginning this month, staff from Legal Services of Northern California, Sacramento Covered, and the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) will be co-located and provide community services at the Health Center to support whole person care. The Health Center also plans to apply to HRSA to expand the scope of service to include specialty care. The CAB will be updated ongoing. <p>Discussion: Board members discussed specialty services and new patient flow. Dr. Mishra responded that specialty care is available to all patients through a referral from their Primary Care Provider. For the newly assigned UCD patients, specialty services will be rendered at UCD. UCD staff specialty services at the Health Center will be available for all patients after HRSA allows for the expanded scope of service. Patients seen at the Health Center will be assisted with establishing a medical home. Dr. Beilenson said that wait times and access for existing patients will not be negatively impacted and the increase in revenue that is anticipated with these changes will allow for hiring additional medical staff and providers.</p> <ul style="list-style-type: none"> <u>IMPACT Program:</u> Dr. Mishra reported that this program is being offered in collaboration with UC Davis to train providers on mental health and substance use assessment techniques and treatment needs. <p>Discussion: Board members discussed patient access and possible outreach to community members in need of these services. Dr. Mishra stated that this program is for existing Health Center patients but Sacramento Covered has an outreach component that will help people establish their care at the Health Center. Dr. Beilenson stated that there are plans to add a primary care satellite clinic in the Mercy Loaves & Fishes area. He will be working closely</p> |

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| | with city government as a location is chosen and developed. |
| <p>Scope of Service – <i>Louise Steenkamp</i></p> | <p><u>Scope of Service – ACTION ITEM</u></p> <ul style="list-style-type: none"> • <u>Women’s Health Clinic</u>: Dr. Mishra shared about ongoing plans to implement a Women’s Health Clinic focusing on pre and post-natal and OB/GYN care. Two providers from UC Davis Department of Family and Community Medicine will provide care three half-days per week. Kari reviewed the handout that outlines the Health Center’s current required services that are approved by HRSA. She explained that changing the delivery method of obstetrical care from referral to direct provision requires the submission of a Board-approved scope adjustment to HRSA. <p><u>Motion</u> by Paula Lomazzi to approve the plan to submit a scope adjustment to change the service delivery method of obstetrical care.</p> <p><u>Motion seconded</u> by Jan Winbigler.</p> <p><u>Action</u>: Co-Applicant Board APPROVED by unanimous vote the plan to submit a scope adjustment to change the service delivery method of obstetrical care.</p> |
| <p>HRSA Report – <i>Kari Lockwood</i></p> | <p><u>HRSA Report</u></p> <ul style="list-style-type: none"> • <u>Service Area Competition 2018 Update</u>: Kari reported that HRSA sent a notification on January 18 that the Health Center’s application for FQHC funding renewal was awarded. Kari acknowledged the team effort on the successful completion and submission of the grant application. • <u>Uniform Data System (UDS) Report – Calendar Year 2018 – ACTION ITEM</u>: The annual UDS Report is due to HRSA by February 15th each year. The CAB reviewed 2018 data handout, including patient zip codes, demographics, payer categories, medical conditions, quality of care measures, and cost and revenue data. Comparisons of the quality of care measures and general UDS data for the past three years were also provided to CAB for review. <p>Discussion: Board members discussed and asked questions about language services, insurance types, homeless count, quality of care measures, and fiscal items. The Board also asked about service provision and how emergencies are handled. Staff explained that enrollees are provided urgent referrals to specialty care as needed and each health care plan has coverage for medical emergencies. Kari will send an overview of staff language capacity to CAB as requested to follow-up.</p> <p><u>Motion</u> by Mike Blain to approve the submission of the 2018 UDS Report.</p> <p><u>Motion seconded</u> by Paula Lomazzi.</p> |

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| | <u>Action:</u> Co-Applicant Board APPROVED by unanimous vote the submission of the 2018 UDS Report. |
| Patient Access – <i>Louise Steenkamp</i> | <p><u>Patient Access</u></p> <ul style="list-style-type: none"> • <u>Transportation Services:</u> Louise reviewed the handout provided to CAB summarizing how transportation assistance and support is made available to patients. These include providing vouchers, coordinating through local community-based organizations and assisting with scheduling through health plans. • <u>Clinic Directory:</u> Louise discussed the CAB’s suggestion from the January meeting to develop new signage to help improve patient’s navigation through the clinic. Louise said that changes to the building are implemented through Facilities and there are many priorities right now due to the collaborative effort with UC Davis. Louise said that there may be some funds available in the clinic budget for new signs. She offered to do a walk-through of the Health Center with the CAB today after the meeting to show members what is currently in progress and identify what is still needed. |
| Co-Applicant Board Health Outreach Activity Planning – <i>Jan Winbigler, Chair, and All</i> | <p><u>Co-Applicant Board Health Outreach Activity Planning</u></p> <ul style="list-style-type: none"> • The CAB and staff briefly discussed this item due to limited time. The suggestion was made that CAB think of ideas and set a target date for their next activity to inform scheduling time on future agendas. A workgroup for this activity may need to be established to meet separately from the CAB meeting. |
| Next Meeting – <i>All</i> | <u>Tentative Topics for Next Meeting:</u> Proposed budget for FY 2019/20, Sliding Fee Discount Schedule, Quality Improvement Data Report, Co-Applicant Board Member development, other key topics. |
| Public Comment– <i>Vince Gallo</i> | There was no public comment. |
| Closing Remarks- <i>Vince Gallo</i> | <p>The meeting was adjourned at 11:00 AM.</p> <p>The Board will reconvene on Friday, March 15, 2019 from 9:30 to 11:00 AM.</p> <p>Location: 4600 Broadway, Community Room #2020, Sacramento. Conference call information can be offered for those who cannot attend in person.</p> <p>Co-Applicant Board website: http://www.dhs.saccounty.net/PRI/Pages/Health%20Center/County-Health-Center-Co-Applicant-Board.aspx</p> |

Sacramento County Health Center website link: <http://www.dhs.saccounty.net/PRI/Pages/Health%20Center/GI-Sacramento-County-Health-Center.aspx>