

County of Sacramento DHS Health Center Co-Applicant Board (CAB)

Meeting Minutes

April 20, 2018, 9:30 AM – 11:00 AM

Meeting Location

Sacramento County Health Center
Primary Care Center
Community Room 2020, 2nd Floor
4600 Broadway
Sacramento, CA 95820

By Telephone

+1 (916) 876-4100
Conference ID: 7458927

CO-APPLICANT BOARD MEMBERS			
X	Paula Lomazzi – Chair	X	Vince Gallo – Co-Chair
X	Mike Blain	X	Don Zorechak
X	AAaron Washington		Sally Ooms – <i>excused</i>
	Bob Erlenbusch – <i>excused</i>		Marielena Ornelas – <i>excused</i>
X	Sandy Damiano, Interim Project Director – Ex-Officio	X	John Onate, MD, Medical Director - Presenter

County Staff - Fernay Jackson (Supervising Registered Nurse), Chris Husing (Senior Health Program Coordinator), Kari Lockwood (Planner)

Public Attendees – Gloria Torres, La Familia Counseling Center, and prospective members including: Angelica Solache, Jacqueline Avita, Charles McBryer, and Jan Winbigler

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Topic	Minutes
Welcome and Introductions – <i>Paula Lomazzi</i>	Welcome and Introductions: Paula welcomed Board members, staff, and members of the public and facilitated introductions.
Announcements – <i>Kari Lockwood, Sandy Damiano</i>	<p>Announcements – Kari Lockwood, LMFT, Planner:</p> <ul style="list-style-type: none"> • <u>Form 700 and Ethics Training</u> – Kari thanked Board members for completing Form 700 and the Ethics Training. The following Board members have completed Form 700: Aaron, Mike, Vince, Paula, Sally, Don, and Bob. The following Board members have completed the Ethics Training: Mike, Vince, Paula, and Sally. Kari provided flyers for the in-person Ethics Training given by the County scheduled for May 8, 2018, 1:00 – 3:00 PM at the 5th Floor Training Room, 700 H Street in Sacramento. Kari also offered written instructions for completing the Ethics Training on-line if CAB Members choose. She is available to assist members as needed. • <u>Demographic Information</u> – Kari thanked Board members for completing the information form needed to compile current board member demographic information requested by HRSA. This is in effort to ensure the CAB represents the community in which the Health Center provides services. The following Board members have submitted their form: Mike, Vince, Paula, Sally, Don, and Bob. Kari will re-send the form to the remaining CAB members to complete. • <u>Conference Calls</u> – Kari reminded the Board to continue to let her know at least 24 hours in advance if anyone needs to attend a CAB meeting by phone. This is needed to be able to establish the conference call number. • <u>Patient Survey Data Report</u> – Kari confirmed that the CAB received the Patient Survey Data Report that was sent in an email on 03/26/18 in response to Aaron’s request during the CAB meeting on 03/16/18. This report is posted with the meeting materials on the County website. • <u>CAB May Meeting Date</u> – The CAB meeting scheduled on 05/18/18 conflicts with the National Health Care for the Homeless Conference that two Board members and County staff are attending. Kari proposed changing the May CAB meeting date to 05/25/18. CAB agreed. Kari will revise the meeting schedule and send to CAB. <p>Announcements – Sandy Damiano, PhD, Interim Project Director:</p> <ul style="list-style-type: none"> • <u>Chris Husing, LVN, RD, Senior Health Program Coordinator</u> – Sandy reported that the clinic manager position vacant since October has been filled by Chris Husing. Chris’ credentials include being a Licensed Vocational Nurse and a Registered Dietician. He has been employed within the County in the Primary Health Division with oversight of two Women, Infants & Children clinics. As Senior Health Program Coordinator, Chris will oversee administration of the Healthy Partners Program, Healthcare Navigation services, Pediatric and

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	<p>Adolescent Clinic, and the Care Coordination Team. We are very pleased to have Chris onboard!</p> <ul style="list-style-type: none"> • <u>Health Program Manager Vacancy</u> – Sandy reported that extensive interviewing was completed in March and April and the top candidates are in the reference check phase. Will soon offer the position. Discussion: A member asked if the Board is involved. Sandy said the County follows hiring protocols for civil service positions. The CAB doesn't hire this person, but the County's hiring decision will be presented to the Board for formal approval. Sandy said they have been looking for a candidate with management and health care experience, and someone who embraces the population served by the Health Center. A member asked if the Health Program Manager is the only position with CAB involvement. Sandy said that the CAB may provide feedback about Kari due to the nature of the duties. • <u>Provider Recruitment</u> – We are trying to recruit a Spanish-speaking physician(s) for a women's health clinic/primary care. • <u>Managed Care Update</u> – Sandy provided an overview of active contracts and contracts in process for Medi-Cal Managed Care and the status of diagnostic and specialty contracts for Healthy Partners. There should not be a break in service. Target date is June 1st. EHS continues to provide diagnostic and specified specialty services as the contracts in process are finalized. Discussion: Members stated this was helpful and noted the range of available contracted health plans. Sandy said that this allows members to have choices.
<p>Medication Assisted Treatment (MAT) Program – <i>John Onate, MD, Health Center Medical Director</i></p>	<p><u>Medication Assisted Treatment (MAT) Program:</u> John Onate, MD, Health Center Medical Director</p> <ul style="list-style-type: none"> • Will use a team approach to serve Health Center patients with opiate addiction to reduce or quit their use of heroin or other opiates, such as pain relievers like morphine. Dr. Onate also reviewed the benefits of Buprenorphine medication in MAT. • The medications used in MAT are prescribed as part of a comprehensive treatment plan that includes behavioral health services and other supports as needed including structured alcohol and drug outpatient treatment. <p>Discussion: Members asked questions related to opiate addiction, withdrawal, dependence, and other opioid addiction treatment models. Members expressed appreciation for this information and for the opportunity to meet Dr. Onate. Sandy offered to invite other key clinical staff to present to the CAB.</p>
<p>Co-Applicant Board Membership – <i>Kari Lockwood</i></p>	<ul style="list-style-type: none"> • <u>Nomination of prospective CAB Member – ACTION ITEM:</u> Kari presented a prospective consumer board member named Charles McBrayer for nomination. Mr. McBrayer has a long history of services at the Health Center including when it was an indigent services program. His perspective on services and patient care will be valuable to the CAB. Kari asked the Board to vote to approve the nomination. <p><u>Action:</u> Co-Applicant Board Members unanimously APPROVED nomination of prospective consumer member,</p>

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	<p>Charles McBrayer.</p> <ul style="list-style-type: none"> • <u>Nomination of prospective CAB Member – ACTION ITEM:</u> Kari presented a prospective community board member named Jan Winbigler for nomination. Ms. Winbigler was recommended for the CAB by Board Member, Sally Ooms. Ms. Winbigler is semi-retired and currently works for Caltrans. Her experience with contracts, budgets and administration will be valuable to the CAB. Kari asked the Board to vote to approve the nomination. <p><u>Action:</u> Co-Applicant Board Members unanimously APPROVED nomination of prospective community member, Jan Winbigler.</p> <ul style="list-style-type: none"> • <u>Exiting Member, Sally Ooms:</u> Kari reported that Sally is leaving the Board. Sally sent Kari a letter with request to read it to the CAB in today’s meeting. Kari read Sally’s letter. Highlights included - appreciation to the CAB, recommendation of her friend, Jan Winbigler, for CAB membership, her plans, and a formal good-bye. <p>Discussion: <i>The CAB thanked Sally for her years of dedication and service to the Health Center. Sally will be missed and we wish her well!</i></p>
<p>Policies for Review and Approval – ACTION ITEMS Sandy Damiano</p>	<p>Kari distributed the policies via email. Sandy briefly discussed the policies which were reviewed and approved by the Health Center’s Management Team and pending Board approval:</p> <ul style="list-style-type: none"> • Co-Applicant Board Authority Policy • Co-Applicant Board Recruitment & Retention Policy • Co-Applicant Board Conflict of Interest Policy <p><u>Action:</u> Co-Applicant Board Members unanimously APPROVED all three policies with no noted changes.</p>
<p>Next Meeting – Sandy Damiano</p>	<p><u>Tentative Topics:</u> Outline of Board-required activities, Service Area Competition, 2018 National Health Care for the Homeless Conference follow-up, other key topics.</p>
<p>Public Comment– Vince Gallo</p>	<p>Gloria Torres, La Familia, said she received a tour at the Health Center yesterday led by Dr. Norwood, DNS, Family Nurse Practitioner. She described Dr. Norwood as “incredible” and noted the Health Center’s passion and commitment to quality of care. Ms. Torres said she hears a lot of good things about the Health Center’s Healthy Partners Program from clients served at La Familia.</p>
<p>Closing Remarks and Adjourn - Vince Gallo</p>	<p>The meeting was adjourned at 10:50 AM.</p> <p>The Board will reconvene on Friday, May 25, 2018 from 9:30 to 11:00 AM. (please note new date)</p> <p>Location: 4600 Broadway, Community Room #2020, Sacramento. Conference call information will be offered for those who cannot attend in person.</p>

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Sacramento County Health Center website link: <http://www.dhs.saccounty.net/PRI/Pages/Health%20Center/GI-Sacramento-County-Health-Center.aspx>